

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
RURAL WATER AUTHORITY OF DOUGLAS COUNTY  
HELD  
July 18, 2018**

A regular meeting of the Board of Directors of the Rural Water Authority of Douglas County (RWADC) was held on July 18, 2018 at the Parker Library, 20105 East Main St., Parker CO.

**Call to Order** Director Bucknam called the regular meeting to order at 7:03 p.m.

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**Attendance** In attendance were Directors:

Charles Bucknam  
Jack Delaney  
Henry Giclas  
Chris Kennedy (from 7:15)

A quorum was declared.

Director Gager's absence was excused by a **Motion** (Giclas/Delaney) that was **approved by a vote of 3-0**.

Also in attendance was:

Geoff Withers, Secretary to the RWADC Board, Circuit Rider of Colorado

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**Disclosure of Conflicts** Director Bucknam asked if any Board member had a conflict of interest with any item on the Agenda. There were none.

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**Agenda Approval** The posted Agenda was approved by a **motion (Delaney/Giclas)**, which passed 3-0.

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**Public Comments** There were none.

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**Approval of Minutes** The minutes for the June 20, 2018 Business Meeting were reviewed, and approved as drafted by a **motion (Giclas/Delaney)**, which passed 3-0.  
[Director Kennedy arrived at 7:15]

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## Officer Reports

Chairman Director Gager had no report.

Vice Chairman Director Bucknam reported that work was done on the Experts' Report with ACCWA and the Cottonwood WSD. The Grandview Estates Rural Water Conservancy District's audit has been approved.

Secretary Mr. Withers had no report.

Treasurer The Board was provided the List of Claims, and Schedule of Revenues, Expenditures and Fund Balance for the period ending July 18, 2018. There were two Claims presented: \$898.09 from Colorado Circuit Rider, LLC for professional staff services; and \$16,582 from US Geological Survey for well monitoring services. The April invoice from US Geological Survey for \$16,584, which was not paid in May, is still outstanding.

The Schedule of Cash Position showed a balance as of July 18, 2018 of \$25,824.48, after the current Claims are paid. The Receivable amount outstanding of \$16,584 from the Colorado Water Conservation Board, appears to have been paid.

The June 20, 2018 bank reconciliation was reviewed, showing a bank balance of \$43,304.57. The Treasurer's Report was accepted and Claims from Colorado Circuit Rider and the April USGS Invoice were paid with a **motion (Delaney/Kennedy)**, which passed by a vote of 4-0. The Claim from the US Geological Survey May 30 Invoice will be deferred until the August Board Business meeting, to be sure that the CWCB reimbursements have all been received and accounted for in the Schedule of Cash Position.

## Old Business

### Outreach to Well Owners

Director Kennedy reported that she and Sarah Shepherd are developing some new ideas about the newsletters, which will hopefully spread the word about the RWADC a bit better than has been done.

### CWCB Well-Monitoring Program

There was nothing new to report on the Well Monitoring Program.

### Recruitment of Directors to Fill Vacancies

There was a man named Ed Brewer at the Rotary Club meeting that Directors Kennedy and Gager attended who may be interested in the vacancy for Director District #3. They will follow up.

Director Giclas will contact Tina Huston, on Singing Hills Rd., and Director Kennedy will contact Tricia Bernhardt from Greenland Ranch.

There have been no qualified volunteers identified for the vacant Board positions in District #4, or Small Water System Provider #2.

RWADC.org

Director Kennedy reports that the new web site is still being worked on. Scot has taken a full-time job, so it has been difficult to get together with him to finish it up. The Network Solutions hosting is being paid a monthly rate.

**New Business:**

Colorado Circuit Rider Contract

Director Gager and Kennedy had a meeting on June 28 with Sarah Shepherd, President of CCR, LLC to discuss some of the ideas that she has for continuing their relationship with the Authority by modifying the terms of the contract to save the RWADC some money and increase the Authority's profile with well owners. The idea of a nonprofit organization, which would allow the Authority to raise grant money from NGOs, was discussed. The Board general agreed the idea sound promising, and want to include it on next month's Agenda, when Director Gager can attend the discussion.

Douglas County Referrals

Current referrals include:

- SB2017-009 - Sterling Ranch Prelim. #3 (Gager, 6/25) This one appears to be getting a later due date, since the public comments are complicated
- DR2018-005 - Douglas County Zoning Resolution, Sections 14A, 14B, 14C, 14D, 21, and 22B (Bucknam, 6/27) Director Bucknam is working on this one.
- ZR2018-011 – 753 Flintwood Rd. (Delaney, 6/26) Director Delaney determined this one had no meaningful impact on the groundwater supply.

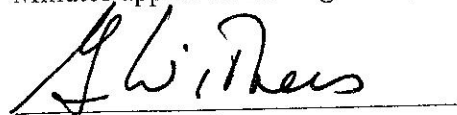
**Adjournment**

Upon a motion by Director Kennedy, with a second by Director Giclas, the meeting was adjourned at 8:20 p.m. by a 5-0 vote.

The next regular meeting of the Rural Water Authority of Douglas County shall be held on

August 15, 2018 at the  
Douglas County Phillip S. Miller Building  
Conference Rooms A & B  
100 Third St., Castle Rock CO

Minutes approved on August 15, 2018

A handwritten signature in black ink, appearing to read "G. Withers", is written over a horizontal line.

Geoff Withers, Secretary