

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
RURAL WATER AUTHORITY OF DOUGLAS COUNTY
HELD
March 21, 2018**

A regular meeting of the Board of Directors of the Rural Water Authority of Douglas County (RWADC) was held on March 21, 2018, at the Douglas County Phillip S. Miller Building, Conference Rooms A & B, 100 Third St., Castle Rock CO.

Call to Order Director Bucknam called the regular meeting to order at 7:04 p.m.

Attendance In attendance were Directors:

Charles Bucknam
Jack Delaney
Barry Gager
Hank Giclas
Chris Kennedy

A quorum was declared.

Also in attendance were:

Ed Sutton, owner of an agricultural well near Franktown
Geoff Withers, Secretary to the RWADC Board, Circuit Rider of Colorado

Disclosure of Conflicts Director Bucknam asked if any Board member had a conflict of interest with any item on the Agenda. There were none.

Approval of Agenda The following changes were made to the published Agenda:

- Under New Business, the item “Consideration of the Application for Exemption from Audit” was added.
- The item “February 21, 2016,” under Consideration of minutes, was corrected to be 2018.

The Agenda was approved as amended by a **motion (Giclas/Gager)**, which passed 5-0.

Public Comments There were none.

Approval of

The minutes for the February 21, 2018 Business Meeting were reviewed, and amended to include the following changes:

1. delete “first treating it before” in line 3 of the first partial paragraph on page 3, and change “delivering” to delivery”.
2. add “for its intended use in Douglas County” in line 2 of the first partial paragraph on page 3, after the word “Reservoir.”
3. delete “higher” in line of the first complete paragraph on page 3.

The minutes were approved by a **motion (Gager/Delaney)**, which passed 5-0.

Officer Reports

Chairman Director Bucknam reported that the Grandview Estates Rural Water Conservation District Board of Directors has only three remaining members, and that there is no water in Chambers Reservoir.

Vice Chairman Director Gager had no report.

Secretary Mr. Withers reported that the West family of Happy Canyon is interested in learning of other Happy Canyon residents who may have recently replaced their water well, or soon will.

Treasurer The Board was provided the List of Claims, and Schedule of Revenues, Expenditures and Fund Balance for the period ending March 21, 2018. There was one claim presented: \$959.74 from Colorado Circuit Rider, LLC for professional staff services.

The Claim was accepted and claim paid with a **motion (Giclas/Kennedy)**, which passed by a vote of 5-0.

The Schedule of Cash Position showed a balance as of March 21, 2018 of \$13,266.53. There is a Receivable amount outstanding of \$16,584 from the Colorado Water Conservation Board, due as a reimbursement for the US Geological Survey paid in February.

The February 28, 2018 bank reconciliation was reviewed. The Treasurer’s Report was accepted with a **motion (Giclas/Delaney)**, which passed by a vote of 5-0.

Old Business

Possible Uses of Adjudicated Agricultural Water

Mr. Ed Sutton and the Board discussed the general concept of the MOU between his group and the RWADC, referring to the approved minutes from the February 21 meeting. Mr. Withers was assigned the task of editing the second draft for consideration at the April meeting.

Outreach to Well Owners

Director Kennedy circulated a draft of Newsletter #6 on the subject of "Water Conservation and Rainwater Collection," and she expects to have it out next week.

She also reported the previously delayed well owners workshop on well construction and maintenance will be scheduled in May, as soon as she can confirm the location. Mr. Withers will check with the Douglas County about the use of Conference Rooms A & B.

Mr. Robert Savage, Franktown well owner, has proposed the development of a Water Supply Master Plan for Douglas County. The Board considers the concept to be interesting, but that it needs to be developed by a professional water planner or engineer. Director Bucknam will engage with him on the matter.

CWCB Well-Monitoring Program

Director Gager will contact Suzanne Paschke of the USGS about her knowledge of the CWCB Severance Tax situation, so the Board can begin to plan for another year's continuation of the program. Other than that, there is no new information on the well-monitoring program.

Recruitment of Directors to Fill Vacancies

There still have been no qualified volunteers for the vacant Board positions in Districts 3 and 4, Small Water System Provider #2, or the Douglas County at-Large Board position.

Creation Agreement

Director Bucknam said he has tried to reach Ron Beane of the Louviers Water and Sanitation District has signed the Revised Creation Agreement. He will keep trying.

RWADC.org

Director Kennedy is working with Scot Marion of Admirable Consulting about the new web site. The Network Solutions hosting is apid up until June 22, 2018.

New Business:

2017 Audit Exemption Application

The Application Form was approved as drafted by a **Motion (Giclas/Delaney)** which passed 5-0.

Douglas County Referrals

There were no new ones this month.

Adjournment

Upon a **motion by Director Giclas, with a second by Director Delaney**, the meeting was adjourned at 9:15 p.m. by a 5-0 vote.

The next regular meeting of the Rural Water Authority of Douglas County shall be held on

May 16, 2018 at the
Douglas County Phillip S. Miller Building
Conference Rooms A & B
100 Third St., Castle Rock

Minutes approved on April 18, 2018



Geoff Withers, Secretary