

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
RURAL WATER AUTHORITY OF DOUGLAS COUNTY
HELD
November 16, 2016**

A regular meeting of the Board of Directors of the Rural Water Authority of Douglas County (RWADC) was held on November 16, 2016, at the Douglas County Miller Building, 100 Third St., Castle Rock.

Call to Order Director Gager called the regular meeting to order at 7:35 p.m.

Attendance In attendance were Directors:
Charles Bucknam
Barry Gager
Hank Giclas
Chris Kennedy

Directors Carmann and Delaney are unavoidably absent, and asked to be excused. They were excused by a **motion (Bucknam/Giclas)**, which passed by a vote of 4-0.

A quorum was declared.

Also in attendance was:
Geoff Withers, RWADC Administrator, Circuit Rider of Colorado

Disclosure of Conflicts Director Gager asked if any Board member had a conflict of interest with any item on the Agenda. Director Gager said that if his work as a petroleum geologist should create a conflict in discussions of oil and gas development applications, he would abstain from those discussions and actions, if any.

Approval of Agenda The Agenda was amended by adding "Board of County Commissioner Director" to the "Board Vacancies" Agenda item under Old Business; add "Meeting Dates for 2017" and "Meeting Notice Posting Location" to New Business; and add "Solitude Rural Site Plan" and the referral amending 18(A) of the Douglas County Subdivision Regulations to "Douglas County Referrals" under New Business. The Agenda was approved as amended by a **motion (Bucknam/Giclas)**, which passed 4-0.

Public Comments

There were no public comments.

Approval of Minutes

October 19, 2016, minutes were reviewed and certain typographical errors were corrected. Approval was made by a **motion (Giclas/Bucknam)**, which passed 4-0.

Officer Reports

Chairman Director Gager had no report.

Vice Chairman Director Bucknam reported that ACWWA still has not put water into the Chambers Reservoir in 2016. Well water monitoring has been underway in Grandview Estates, with samples being taken since August. Some samples were high in iron and manganese.

Secretary Director Kennedy did not have a report.

Treasurer

It is notable that the RWADC earned its first revenue at the Well Water Adjudication Workshop, held Tuesday, November 15, due mostly to the hard work of Directors Kennedy and Bucknam.

The Board was provided the list of Claims and Financial Statements for the period ending November 16, 2016. Five claims were presented: \$1,523.87 from Colorado Circuit Rider, LLC for professional staff services; \$1,579.81 from The Colorado Special District Association (SDA) Property and Casualty Pool; \$475 from T. Charles Wilson Insurance as an agency fee for being in the SDA Pool; \$17.60 from Colorado Community Media for publication of the statutorily-required Budget Hearing Notice; and \$80.98 to Geoff Withers as reimbursement for the name badges for Directors Delaney and Carmann. A **motion (Bucknam/Kennedy)** was made to pay the claims, which passed 4-0.

The November 16, 2016, Schedule of Cash Position showed a General Fund Balance of \$59,965. It was noted that the Authority still owes a payable amount of \$1,460 to the Colorado Water Conservation Board, deriving from their overpayment of the reimbursement for the Authority's last invoice from the USGS in February. This would decrease the net available fund balance to \$58,363, which includes the Claim paid this month. The October 31 bank reconciliation was reviewed.

The Treasurer's Report was accepted by a **motion Bucknam/Giclas)** by a vote of 4-0.

reimbursement for the Authority's last invoice from the USGS in February. This would decrease the net available fund balance to \$58,363, which includes the Claim paid this month. The October 31 bank reconciliation was reviewed.

The Treasurer's Report was accepted by a **motion Bucknam/Giclas** by a vote of 4-0.

Old Business

Outreach

A discussion of Well Owners Newsletter #4 on Well Contamination will be postponed until the January meeting.

CWCB Well-Monitoring Program

Director Gager is working with Rhett Everett, water engineer at the U.S. Geological Survey, on the best way to continue the program.

Creation Agreement

The Board of County Commissioners' withdrawal from the Creation Agreement (CA) will be effective on Feb. 2, 2017. A discussion of proposed revisions to the CA continued and further discussion will be postponed until the next meeting.

Recruitment of Directors to Fill Vacancies

This Agenda item was postponed until next month.

New Business:

2017 Meeting Dates and Posting Location

The meeting dates for 2017 were approved by a **motion (Giclas/Bucknam)** by a vote of 4-0. The locations for posting notice of each meeting will be the same as before: County Clerk and Recorder's electronic bulletin Board, and the kiosk outside the meeting place at 100 Third St., Castle Rock, by a **motion (Bucknam/Giclas)** and vote of 4-0.

Douglas County Referrals

The following referrals have been received, with assignment and due date:

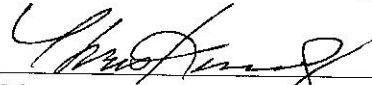
- SB2016-071 – Sterling Ranch Preliminary Plan No. 2 (Bucknam, 11/29) Director Bucknam indicated he would work on it.
- EX2016-009 – Solitude Rural Site Plan (Gager, 12/1) Director Gager is working on it.
- Amendments to Douglas County Zoning Regulation Section 18(A) (Kennedy, 11/29)

Adjournment

Upon a **motion by Director Giclas, with a second by Director Bucknam**, the meeting was adjourned at 9:35 p.m. by a 4-0 vote.

The next regular meeting of the Rural Water Authority of Douglas County shall be held on January 18, 2017 at the Douglas County Phillip S. Miller Building, Conference Rooms A & B, 100 Third St., Castle Rock, CO at 7:00 p.m.

Minutes approved on January 18, 2017



Director Chris Kennedy, Secretary