

Minutes of the Meeting The Rural Water Authority of Douglas County

Wednesday, March 24, 2010

The Rural Water Authority Douglas County (RWADC) met in the Philip S. Miller Building, 100 Third Street, Castle Rock, Colorado.

Present

Geoff Withers
Barry Gager
Jack McCormick
Charlotte Mirabella
Priscilla Queen

Guests

Will Koger	Joshua Schultz
George Allen	George Schultz
Dan Schultz	Vanessa Shultz

County Staff

Tim Murrell, Water Resource Planner
Donna Coffin, Business Resource Technician

Call to Order

Geoff Withers called the meeting to order at 7:00 p.m.

Approval of Agenda

The Authority unanimously approved the agenda

Public Comments

No public comments were made.

Approval of February 24, 2010 Minutes

The Authority unanimously approved the February 24, 2010 minutes.

Treasurer's Report

Berry Gager reported he has opened an account for the Rural Water Authority of Douglas County (RWADC) at Castle Rock Bank. Two of the four executive committee member's signatures will be required to sign each check. Distribution of funds to be deposited upon account opening. No credits or debits at this time.

Reports of Committees

Staffing Committee

Geoff Withers reported on the status of the RWADC request for proposals (RFP) for future staffing. At the time of the meeting, eight potential contractors were sent the RFP. The committee will develop a score card in order to grade proposals on elements they thought to be important. The Executive Committee will conduct the interviews. They will keep the other board member informed by e-mail.

County Water Use & Conservation Report

Tim Murrell reported on the County's status of their recently closed RFP for water conservation assistance. An advisory committee was developed to assist staff in determining the most qualified candidate for the job, at the best price. The selection committee is made up of a representative from the RWADC, a representative from the Douglas County Water Resources Authority, and two Douglas County staff members. Finalists have been selected and a consultant will be selected by the committee on Wednesday April 7, 2010. The recommendation will then go before the Board of County Commissioners for approval at either their April 27th or May 4th business meeting. A \$50,000 grant request to the Colorado Water Conservation Board (CWCB) is pending. He was told by CWCB staff that a decision will most likely be made by April 16th.

Vice Chair Charlotte Mirabella will serve as the RWA Board's representative on a committee with the County and DCWRA in carrying out the County's request for a water conservation plan.

Outreach

Geoff Withers reviewed the need to reach out to the small water providers in Douglas County. The Authority discussed how to go about informing them of the commitment made to the County regarding their conservation planning process and collection of data from the water providers. It was suggested a letter be sent to let water providers know who the RWADC is, what they are about, and inquire what services could be offered by the RWADC to be most helpful to their users. Jack McCormick volunteered to join Secretary Anita Littlewolf on the Outreach Committee.

Old Business

Tri-County Health

Charlotte reported that a decision has not yet been made to have Tri-County Health do the Nitrate Study Presentation to the RWADC, when to have Tri-County Health present the study, and if the Board wants Tri-County to talk about more than just the nitrate study. Tri-County Health is very interested in participating in the outreach efforts and partnering with the RWADC. Charlotte will contact Tri-County Health about scheduling them for a presentation at a future meeting..

New Business

DC 8 video

The DC 8 video highlighting the RWADC was viewed by the attendees. A decision was made to move forward with the video and correct some audio and content before the final version is released.

Next Meeting – April 28

Possible items for next agenda:

- Brief presentation by Commissioner Board on pending water projects in the county
- New staff person

Adjournment

There being no further business, the meeting was adjourned at 8:30 p.m.