

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
RURAL WATER AUTHORITY OF DOUGLAS COUNTY
HELD
January 25, 2012**

A regular meeting of the Board of Directors of the Rural Water Authority of Douglas County (RWADC) was held at 7:00 p.m. on January 25, 2012 at the Miller Building, 100 Third St. Castle Rock, CO, Conference Room A & B.

Attendance

In attendance were Directors:

Ron Beane
Commissioner Steven A. Boand
Charles Bucknam
Barry Gager
Christine Hashimoto
Jack McCormick
Charlotte Mirabella
Geoff Withers

Director Kristen Dearborn was absent whose absence was excused.

Also in attendance were:

Conner Shepherd, Circuit Rider of Colorado, LLC, Authority
Manager
Melanie Brown, Resident

Call to Order

Director Withers called the meeting to order at 7:00 p.m. and declared a quorum. He asked if there were any conflicts of interest needed to be disclosed. There were none.

Approval of Agenda The Agenda was approved with the addition of the Resolution to establish meeting dates, times, places, and location of notices under new business and changes only in the order of consideration of items. Director Hashimoto asked that a regular agenda item be added entitled "Regional Water Updates." Director Withers said the Outreach Committee report should also be a regular item. Upon a motion by Commissioner Board with a second by Director Mirabella, the Agenda was approved

Disclosure of

None.

Conflicts of Interest

Public Comments

None.

Approval of November 16, 2011 Regular Meeting Minutes

Discussion followed. It was suggested to delete the reference to an unnamed man in attendance who did not sign in and to replace “Director Hashimoto” with “it was noted.” **Upon a motion by Director Mirabella with a second by Commissioner Board, the minutes of November 16, 2011 were approved as amended with Director Gager abstaining.**

Officer Reports

Chairman & Vice-Chair, and Secretary

Director Withers reminded the Board that there is a report from the USGS, “Gound Water Availability of the Denver Basin Aquifer System” for the Board’s edification. Director Mirabella asked that the Authority invite someone to attend to put the report in layman’s terms. Commissioner Board said after we get hard copies, individual board members can highlight questions, read the executive summary and come to the meeting with questions for discussion.

Treasurer - Financial Statements & Claims

Mr. Shepherd provided the Board with the list of Claims and presented the financial statements for December 2011 and January 25, 2012. . **Upon a motion by Director Bucknam with a second by Director Beane, the Board ratified the Claims for December in the total amount of \$2,945.09.** Mr. Shepherd reported that the fund balance of the Authority as of December 2012 was \$141,999.07 **Upon a motion by Director Mirabella with a second by Director Gager, the Financial Statements were accepted.**

Upon a motion by Director McCormick with a second by Director Bucknam the Claims for January 2012 were approved in the amount of \$19,901.72, deferring distribution of the USGS payment until receipt of funds from the state. Mr. Shepherd reported that the fund balance of the Authority as of January 25, 2012 was \$122,393.03. **Upon a motion by Director Mirabella with a second by Director Hashimoto the Financial Statements were accepted.**

Report of Committees

IGA (Rural Water Supply Act) Committee Update

Director Withers reported that the work on the feasibility study conducted by URS through the DCWA/IGA Committee has ceased as of December 20, 2011 until the DCWA and IGA Committee can meet and discuss next steps to proceed.

Commissioner Board stressed that the IGA Committee will be asked to keep official minutes and record actions by official motion.

USGS Well Monitoring Program

Director Withers said he contacted the USGS and was told the well-monitoring measures can be accessed on-line. There will be a bi-monthly reading again in February. Director Mirabella asked if the schedule will continue to be bi-monthly. Director Withers said the schedule remains the same. The next six month report will be due soon as well.

Outreach Committee

Director Withers directed the Board's attention to a two-page memo explaining a Workshop concept similar to a Teller County workshop about groundwater and septic systems. Director Withers contacted Tri-County Health. They are excited about the possibility of making a presentation to the RWADC regarding. Both Director Withers and Director Hashimoto will meet with Tri-County Health tomorrow. Director Mirabella suggested using a room at the County Fairgrounds. Director Hashimoto also suggested contacting Douglas County Conservation District in a joint effort to conduct the workshop. Commissioner Board asked Director Withers to ask Tri-County Health about slime (slime forming bacteria) counts and iron (iron reducing bacteria) counts as well as the presence of the standard potability test. Director McCormick asked about iron/algae tests. Director Withers said the USGS Water Quality report may be helpful in this discussion, once finalized. Director Hashimoto suggested including water quality in the next County Fair booth.

Regional Water Update

Discussion followed regarding a variety of water supply issues in Douglas County.

South Metro Water Supply Authority water supply and Reuter Hess. Meridian Water & Sanitation District appears to have finalized its contract for water. Director Bucknam observed water appears to be

sump-pumped out of the Chambers Reservoir to complete the lining scheduled for completion by Mid-February; There are concerns that a storm water management plan isn't available. Castle Rock may be considering a mill levy hike in order to finance water acquisition.

There is a Northwest County Water Solutions Committee, a working group (including Sterling Ranch) interested in the job of delivering water to needy NW Douglas County areas. Commissioner Board said the group is discussing options to supply water especially for groups that most likely will need water within the next two years. One option is to look at Roxborough as a regional water provider. Dominion Water & Sanitation District has 23 acre feet of renewable water that may be an initial supply.

Commissioner Board said the BOCC is updating the current water projects report in Douglas County.

Director Hashimoto said there is a gray water bill coming before the state legislature in February.

Old Business

Long-Range Planning

Director Withers reported on the Work Session held on 10/31/11 where the concept of Water Conservancy Districts was discussed. The working group thought it was important to explore organizing a water conservancy district. The Authority's general counsel opined that it was within the mission of the RWADC to consider the concept. Commissioner Board said it is a timely issue. Director Mirabella suggested a separate and smaller advisory working group should look into the issue and report to the Board. Commissioner Board reminded the Board that where three or more are present, the meetings must be properly noticed. Director Withers suggested that the group be comprised of members outside the Board of the RWADC. Director Board suggested that the next step would be to set a date and time to create a Water Conservancy District Exploratory Committee. That committee could look into the concept and return to this Board with a report in a month or two. Director Mirabella suggested looking at the group that created this RWADC for direction as to who might serve. Commissioner Board offered to develop a one-page outline for the exploratory group. Director Withers offered to assist.

New Business:

By-Laws Revision – First Reading – PUBLIC HEARING

By acclamation, the Board opened the public hearing at 8:48pm. Director Withers noted that the two-week notice was met for first reading. Consideration of the by-law changes followed.

Section 3. New Owner as Participant. Any new Individual Water Provider living within the Service Area whose previous owner has withdrawn as a Participant, and thereby withdrawn the well and property from the Authority's Service Area, may apply for re-admission to the Authority by submitting a petition and signed Participation Agreement to the Board. Such application shall be considered as an application to be Participant in the Authority pursuant to Section 1 of this Article II.

Discussion followed. Commissioner Board suggested circulating the language and asking the Board to recommend other language. Director Gager offered alternative language making clear that the well and property are withdrawn, not the owner. Director Withers said he will fine tune the language again for second reading in February.

Upon a motion by Director Bucknam with a second by Director Mirabella the first reading was approved. The Second Reading of the changes to the By-Laws is set for February 22, 2012. The public hearing was closed at 8:54pm.

Resolution to Establish Meeting Dates, Times, Locations, and Places for Meeting Notices.

Upon a motion by Commissioner Board with a second by Director Beane, Resolution No R-01-01-2012 to establish meeting Dates, Times, locations and Places for meeting Notices was approved as amended.

Commissioner Board departed at 9:04pm.

Douglas County Referrals:

Regarding State & County permit applications Referral

Discussion followed regarding Douglas County Referrals. Director Bucknam was given approval to submit comments to the county regarding the two Meridian proposals and proposed changes to the Douglas County Zoning Resolution.

Adjournment

Upon a motion by Director Mirabella with a second by Director Beane, the meeting was adjourned at 9:07 p.m.

The next regular meeting of the Rural Water Authority of Douglas County shall be held February 22, 2012 at the Phillip S. Miller Building, 100 Third St., Castle Rock, CO 80104.

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