

RURAL WATER AUTHORITY OF DOUGLAS COUNTY
DOUGLAS COUNTY, COLORADO

c/o Circuit Rider of Colorado, LLC

P. O. Box 4610

Parker, CO 80134

303-482-1002

email: sees@ccrider.us

January 20, 2020

Mr. Scott Olene
Division of Local Government
1313 Sherman Street, Room 521
Denver, CO 80203

Re: Rural Water Authority of Douglas County 2020 Budget

Dear Mr. Olene:

Enclosed is the 2020 Rural Water Authority of Douglas County, submitted in accordance with §29-1-113(1), C.R.S.

Please contact me if you have any questions at 303-482-1002.

Sincerely,



Sarah E. E. Shepherd
District Manager

Attachments
2020 Budget Message and Budget
Budget Resolution/Certification
Minutes Language and Budget Notice

Rural Water Authority of Douglas County 2020 Budget Message

The Rural Water Authority of Douglas County (RWADC) is a Colorado local government organized by Intergovernmental Agreement (IGA) pursuant to 29-1-203 and 29-1-204.2, C.R.S. and Art. XIV, Section 18(2)(a) of the Colorado Constitution. The IGA, called the Creation Agreement (CA), between Douglas County and the Grandview Estates Rural Water Conservation District was entered into on October 1, 2008, and the first Board of Directors was appointed by the Douglas County Commissioners, pursuant to the CA, on March 3, 2009. The Thunderbird Water & Sanitation District joined as a Party to the CA in 2009, and the Louviers Water & Sanitation District joined as a Party in 2011. On August 15, 2016 Douglas County gave 180-day notice of withdrawal from the Authority, which was effective in February 2017. In 2020 the estimated ending General Fund Balance will be \$1,084. The 2020 budget anticipates revenue totaling \$10,000 and total expenditures of \$11,084, including a contingency of \$9,294, and an Emergency Reserve of \$300, 3% of "Fiscal Year Spending," as required by Art X, Sec 20(5) of the Colorado Constitution (TABOR), leaving an ending General Fund Balance of \$0.

Important Features of the Budget

The 2020 budget was prepared and adopted pursuant to the Local Government Budget Law, 29-1-101 *et seq.*, C.R.S., addressing all proposed revenues and expenditures, and beginning and ending fund balances. The Budget Law requires the RWADC to state the important features of the proposed budget in a Budget Message.¹ Three years' comparable data, as required by the Budget Law,² is shown. The RWADC Board has adopted the policy of using financial resources conservatively, the goal being to maximize the ending balance.

The RWADC is authorized to assess Participants and Parties fees for the use of its services.³ A small amount of fees, for attendance at symposia, are currently planned in this budget. The Authority's primary source of discretionary revenue in this budget was an initial contribution from one of the Parties to the CA, Douglas County, as authorized by the CA.⁴ The other revenue component comprises expected donations.

Budgetary Basis of Accounting

*The Budget Law requires the RWADC to state the budgetary basis of accounting in the budget.*⁵ The cash basis of accounting is used in this budget. The RWADC has only one fund – the General Fund.

Services to be Delivered in 2020

*The Budget Law also requires the RWADC to state the services to be delivered during the budget year.*⁶ The RWADC will continue work, should funds become available, with the United States Geological Survey on their well water-level monitoring program, for which a publication was applied for expected in 2019. The RWADC is a Douglas County "referral agency" for comment on development proposals, but is no longer a "Local Government Designee" for comment on proposed actions by the Colorado Oil & Gas Conservation Commission. The RWADC will also pursue development of education and outreach programs. Due to dwindling reserves the Authority will likely make efforts to further reduce management overhead costs, and to seek donations from its Parties, Participants and other interested persons and organizations. The Board also intends to explore methods, such as an applied-for of a 501(c)3 entity to help support the programs, to provide advocacy for Douglas County rural well owners and to assist funding the USGS/RWADC well water-level monitoring program on a long-term basis.

I hereby certify that the 2020 budget of the Rural Water Authority of Douglas County was adopted by the Board of Directors on November 13, 2020.

1 29-1-103(1)(e), C.R.S.

2 29-1-103(1)(d), C.R.S.

3 CA Art. XII, Sec. I

4 Art. XII, Sec. J

5 29-1-103(1)(e), C.R.S.; defined in 29-1-102(2), C.R.S.

6 29-1-103(1)(e), C.R.S.


Barry Gager, Chairman

Rural Water Authority of Douglas County - 2020 Budget

	Actual 2018*	Budget 2019	10-Month Actual 2019**	Estimated 2019	Budget 2020
Beginning Balance*	\$35,260	\$6,554	\$6,554	\$6,554	\$1,084
REVENUE					
Grants					
Douglas County Grant	\$0	\$0	\$0	\$0	\$0
CWCB Well-Monitoring Grants	\$49,750	\$49,750	\$0	\$0	\$0
Fees for Service	\$255	\$300	\$0	\$0	\$0
Contributions	\$0	\$0	\$0	\$0	\$10,000
Interest Earnings	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUE	\$50,005	\$50,050	\$0	\$0	\$10,000
TOTAL AVAILABLE REVENUES	\$85,265	\$56,604	\$6,554	\$6,554	\$11,084

	Actual 2018*	Budget 2019	9-Month Actual 2019**	Estimated 2019	Proposed Budget 2020
EXPENDITURES					
Administrative Services					
Contract Staffing (Dist. Mgmt.)	\$9,794	\$13,000	\$3,728	\$3,728	\$0
Contract Legal		\$500	\$0	\$0	\$0
Office Supplies/Publ'ns	\$577	\$150	\$260	\$260	\$150
Web Maintenance	\$283	\$300	\$952	\$1,042	\$540
Miscellaneous		\$250	\$0	\$45	\$100
Water Programs					
Education / Public Outreach	\$412	\$1,000	\$0	\$0	\$300
Well Monitoring Programs	\$65,334	\$65,334	\$0	\$0	\$0
Election Expense					
Eligible Voter List Development		\$0	\$0	\$0	\$0
Printing/Mailing		\$100	\$0	\$0	\$0
Oversight and Judges		\$0	\$0	\$0	\$0
Other Expenses					
Insurance	\$2,311	\$2,000	\$395	\$395	\$400
Financial Reporting		\$0	\$0	\$0	\$0
Fundraising		\$1,000	\$0	\$0	\$0
Annual Meeting Expense		\$200	\$0	\$0	\$0
3% Emergency Reserve		\$1,502			\$300
Contingency		-\$28,732	\$0	\$0	\$9,294
TOTAL EXPENDITURES	\$78,711	\$56,604	\$5,335	\$5,470	\$11,084
Ending Balance	\$6,554	\$0	\$1,219	\$1,084	\$0

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE **RURAL WATER
AUTHORITY OF DOUGLAS COUNTY TO ADOPT THE 2020 BUDGET AND
APPROPRIATE SUMS OF MONEY**

ADOPT BUDGET

WHEREAS, the Board of Directors of the Rural Water Authority of Douglas County has appointed a budget committee to prepare and submit a proposed 2020 budget to the Board at the proper time; and

WHEREAS, such budget committee has submitted a proposed budget to this Board on or before October 15, 2019, for its consideration; and

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, and a public hearing was held on November 13, 2019, and interested electors were given the opportunity to file or register any objections to said proposed budget; and

WHEREAS, the budget had been prepared to comply with all terms, limitations and exemption, including, but not limited to, reserve transfers and expenditure exemptions, under Article X, Section 20 of the Colorado Constitution (“TABOR”) and other laws or obligations which are applicable to or binding upon the Authority; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Rural Water Authority of Douglas County:

1. That estimated expenditures for each fund are as follows:

General Fund:	\$ 11,084;
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2. That estimated revenues for each fund are as follows:

<u>General Fund:</u>	
From unappropriated surpluses	\$ 1,084
From sources other than property tax	\$10,000
Total General Fund	<u>\$11,084;</u>

3. That the budget, as submitted, amended and herein summarized by fund, be, and the same hereby is, approved and adopted as the budget of the Rural Water Authority of Douglas County for the 2020 fiscal year.

4. That the budget, as hereby approved and adopted, shall be certified by the Treasurer and/or Chairman of the Authority to all appropriate agencies and is made a part of the public records of the Authority.

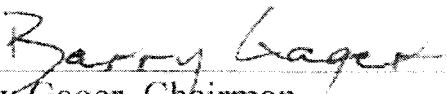
APPROPRIATE SUMS OF MONEY

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, as more fully set forth in the budget, including any inter-fund transfers listed therein, so as not to impair the operations of the Authority.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Rural Water Authority of Douglas County that the following sums are hereby appropriated from the revenues of each fund, to each fund, for the purposes stated:

General Fund	\$ 11,084,
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ADOPTED this 13th day of November, 2019.


Barry Gager, Chairman

APPROVED
Rural Water Authority of Douglas County

P.O. Box 4610, Parker, CO 80134

www.rwadc.org

Wednesday, November 13, 2019, 7:00 pm

South Metro Fire Station 46

19310 Stroh Road, Parker

2020 Budget Hearing Minutes

- Call Meeting to Order 7:10 last arrival 7:12
- Roll Call
 - Present Directors Bernhardt, Bucknam, Delany, Kennedy, Lynch and Gager
- Disclosure of Conflicts of Interest a
 - Director Gager is in discussion with Dominion Water
- Public comments
 - None present
- Budget Presentation
 - A motion was passed to approve the proposed 2020 budget based on \$10,000.00 in contributions, unanimously.
- ADJOURN

Business Meeting Minutes

- Call Meeting to Order 7:20 PM
- Roll Call
 - Present Directors Bernhardt, Bucknam, Delany, Kennedy, Lynch and Gager
- Disclosure of Conflicts of Interest
 - See above
- Approval of Agenda
 - By unanimous consent
- Public comments
 - none
- Approval of Minutes
 - September 25, 2019 - Board Business Meeting
 - Motion, second and unanimous approval
- Officers Reports
 - Chairman, Vice Chairman, Secretary, none
 - Treasurer – Cash position \$1,147.96
 - Claims approved by motion – unanimous approval
- Old Business
 - Foundation development (CCR)
 - Consensus to move forward with proposal in a separate meeting.
 - Outreach to Well Owners & RWADC.org website
 - Programming and data transfer continues

- CWCB Well-Monitoring Program
 - Barry to write a letter to the County Commissioners, requesting \$20,000.00 for continuing the water level monitoring program.
- Board Vacancies
 - Districts 3 & 4, Small Water System Provider #2
 - No progress
- Proposed By-laws change
 - Amended proposal
 - "...Board meetings to members of the Board; one week and no later than twenty-four (24) hours, prior to the meeting by..."
 - Passed unanimously.
- New Business
 - Douglas County Referrals - discussed
- ADJOURN

Next Regular Board Meeting – January 22, 2020, 7:00 p.m.
West Douglas Fire Dept. Building
4037 Platte Ave, Sedalia



**NOTICE OF PROPOSED 2020 BUDGET
OF THE
RURAL WATER AUTHORITY OF DOUGLAS COUNTY**

NOTICE IS HEREBY GIVEN that a proposed 2020 budget has been submitted to the Board of Directors of the Rural Water Authority of Douglas County for the ensuing year 2020; that a copy of such proposed budget has been filed in the office of the Authority located at Circuit Rider of Colorado, 1100 W Littleton Blvd. #101, Littleton, Colorado, where same is open for public inspection; and that such proposed budget will be considered at a regular meeting of the Board of Directors of the Authority to be held at the South Metro Fire Station #46, 19310 Stroh Road Parker, CO, on Wednesday, November 13, 2018 at 7:00 p.m.

Any elector or member within the Authority may, at any time prior to the final adoption of the 2019 budget, inspect the budget and file or register any objections thereto. This meeting is open to the public.

BY ORDER OF THE BOARD OF DIRECTORS
OF THE RURAL WATER AUTHORITY OF
DOUGLAS COUNTY

/s/ Circuit Rider of Colorado, Manager

Publish In: The Douglas County News Press
Publish On: ASAP
(one time only)