

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
RURAL WATER AUTHORITY OF DOUGLAS COUNTY
HELD
MAY 28, 2014**

A regular meeting of the Board of Directors of the Rural Water Authority of Douglas County (RWADC) was held on May 28, 2014 at the Phillip S. Miller Building, 100 Third St. Castle Rock, CO.

Attendance

In attendance were Directors:

Ron Beane
Charles Bucknam
Barry Gager
Hank Giclas
Jack LaPorte
Commissioner Roger Partridge
Steve Wilson

Excused: Directors Dearborn and Love, by a **motion (Bucknam/LaPorte)** that was approved unanimously.

Also in attendance were:

Geoff Withers, Circuit Rider of Colorado, LLC

Call to Order

Director Gager called the regular meeting to order at 7:07 p.m. and declared a quorum was present.

Disclosure of Conflicts

Director Gager asked if any Board member had a conflict of interest with any item on the Agenda. There were none.

Approval of Agenda

Director Gager presented the Agenda. Adding the draft USGS Report on the RWADC Well-Monitoring Program was the only suggested change to the posted Agenda, which was added and unanimously approved by a **motion (Giclas/Bucknam)**.

Public Comment

There were none.

Approval of Minutes

A **motion (Bucknam/Giclas)** to approve the draft minutes of the April 23, 2014 meeting, as amended was approved unanimously.

A **motion (Giclas/LaPorte)** to approve the draft minutes of the May 5, 2014 special Board meeting, as presented, was approved unanimously.

Officer Reports

Chairman

Director Gager reported that he developed a response to Douglas County Planning staff on county referral DR2014-001, which would amend Section 18(A) of the County Zoning Resolution and add a new Section 18(B), and is due by May 12, 2014. A **motion (Bucknam/Giclas)** to support the draft comments was approved unanimously.

Vice Chairman

No report

There was no report from the Secretary.

Treasurer - Claims & Financial Statements

Claims from May. The Board was provided the list of Claims and Financial Statements for the period ending May 28, 2014. Four claims were presented: \$1,277.95 from Circuit Rider of Colorado, LLC for professional staff services, \$142.50 from Director Barry Gager as reimbursement for expenses incurred by paying for the annual fee from Network Solutions (web hosting), \$129.56 from Threaded Ink Media for new Board members' name badges, and \$350 from T Charles Wilson Insurance Svcs. For 2014 liability and E&O policy agency fees. A **motion (Giclas/LaPorte)** to approve the Claims for May was approved unanimously.

Mr. Withers directed the Board's attention to the Schedule of Cash Position, noting that the fund balance of the Authority as of April 23, 2014 is \$79,397, not including an account receivable from the Colorado Water Conservation Board of \$7,629.91 for a grant payment reimbursement. A **motion (Giclas/LaPorte)** to accept the April Financial Statements as presented was approved unanimously.

Old Business

Strategic Planning

The Board continued the discussion from the April Board meeting, beginning with "Idea List Toward a Strategic Plan," which reflected the April discussion. The Board added a number of thoughts to the list, which will be called "Action List Toward a Strategic Plan." This will serve as the basis for further discussion at the June Board meeting.

Each Board member was asked at the April meeting to evaluate each item on the "Idea List" and categorize them as 1.Education, 2.Representation, or 3.Advocacy. Director Bucknam submitted a detailed list for the Board's consideration, which will be included with the new "Action List" for the Board's consideration in June.

Director Giclas volunteered to develop an outline of a presentation for the Board's consideration in June. Director Bucknam said that Grandview Estates RWCD is developing a survey instrument to ask well owners their thoughts about certain matters, and he will make it available to the RWADC Board.

In a discussion on Outreach, Director Gager said he and Mr. Withers would work together on development of web site improvements.

New Business:

Document Retrieval Policy

Mr. Withers was directed to develop a draft fee policy which would be compliant with the new (HB 14-1193) statutory provisions of the Colorado Open Records Act, CRS 24-72-205(6)(a) and (b), for the Board's consideration in June.

RWADC Well-Monitoring Program

Director Gager reported on his ongoing discussions with Rhett Everett of the US Geological Survey. It was decided by a **motion (LaPorte/Bucknam)** that Director Gager would direct Mr. Everett to postpone his June reading until August, which should be the lowest level of the water well annual cycle, thus postponing the delay of valuable readings until fall, when another grant application might be developed.

A new CWCB grant request was discussed, which would secure continued funding of the well-monitoring program. A number of ideas were considered, including changing to quarterly readings from bimonthly, and only gathering data from transducers, which would result in a reduced biennial budget for the program of about \$60,000. There was also discussion of the efficacy of the program, and

whether the RWADC's continuation would add much to the ongoing USGS well monitoring system. Director Gager said that he and Mr. Withers will follow up on this, identify any upcoming deadlines in the grant application cycle, and get a read from the Metro Roundtable and CWCB staff as to the best way to proceed.

[The record notes that Commissioner Partridge excused himself at this point, so as to avoid any possible conflict by having an *ex parte* discussion about a matter that could come before the Board of County Commissioners.]

**State & County Permit
Applications; County Referrals**

Colorado Oil & Gas Conservation Commission Applications

No applications have been received to date for exploration within the RWADC service area.

Douglas County Referrals

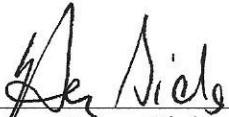
Two referrals regarding Franktown Village Planned Development (ZR 2102-008 and ZR 2014-003) were discussed. A **motion (Giclas/LaPorte)** was proposed to approve the drafts prepared by Director Bucknam for submittal to DC planning staff, which passed unanimously.

Adjournment

Upon a motion by Director Giclas, with a second by Director LaPorte, the meeting was adjourned at 9:53 p.m.

The next regular meeting of the Rural Water Authority of Douglas County shall be held at 7:00 on June 18, 2014 at the Miller Building, 100 3rd St., Castle Rock, Conference Rooms A & B.

Minutes approved on June 18, 2014



Director Henry Giclas, Secretary