

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
RURAL WATER AUTHORITY OF DOUGLAS COUNTY
HELD
October 18, 2017**

A regular meeting of the Board of Directors of the Rural Water Authority of Douglas County (RWADC) was held on October 18, 2017, at the Parker Library, 10851 Crossroads Dr., Parker CO, in Event Room B.

Call to Order Director Bucknam called the regular meeting to order at 7:01 p.m.

Attendance In attendance were Directors:
Charles Bucknam
Barry Gager
Hank Giclas
Chris Kennedy (arrived at 7:15)

Jack Delaney was excused by a **motion (Kennedy/Giclas)**, which passed 4-0.

A quorum was declared.

Also in attendance were:
Ed Sutton and Jon Jung, well owners from RWADC district 2 near Franktown
Geoff Withers, Secretary to the RWADC Board, Circuit Rider of Colorado

Disclosure of Conflicts Director Bucknam asked if any Board member had a conflict of interest with any item on the Agenda. No conflicts were mentioned.

Approval of Agenda The Agenda was amended by adding "Colorado Circuit Rider Management Agreement" to the New Business Agenda. The Agenda was approved as amended by a **motion (Giclas/ Gager)**, which passed 3-0.

Public Comments Ed Sutton and Jon Jung addressed the Board, noting that they own adjudicated water rights in the Franktown area but do not reside within Douglas County. There was some discussion about the qualifications to be on the Board, and, although they are interested in being involved with the Authority, they do not qualify to serve in that capacity. It was agreed that their interest in the Authority was welcome, and that the Board should explore ways to assure their input and perspective.

[Director Kennedy arrived at this point in the meeting.]

Approval of Minutes

The minutes for the September 20, 2017 Business Meeting were reviewed. The minutes as amended were approved by a **motion (Giclas/Gager)**, which passed 3-0.

Officer Reports

Chairman Director Bucknam reported that statistics for household and domestic wells in Douglas County as to stock allowed, water rights, aquifers and other well-specific data are being compiled.

Vice Chairman Director Gager had no report.

Secretary Mr. Withers had no report.

Treasurer The Board was provided the List of Claims, Bank Reconciliation and Financial Statements for the period ending October 18, 2017. There were three claims presented: \$1,194.02 from Colorado Circuit Rider, LLC for professional staff services; \$243.00 from the Colorado Special Districts Property and Casualty Pool for prepaid insurance for 2018; and \$16.84 from Colorado Community Media for publication of the 2018 Budget Hearing Notice.

The Schedule of Cash Position showed a balance as of September 18, 2017 of \$37,444.74, but the Statement of Revenue, Expenditures and Changes in Fund Balance showed \$37,687, a difference of \$244, which was due to the 2018 Insurance bill of \$243.00 being prepaid, and expense which is accrued next year. There was some confusion about this, since the Authority's Budget Message has always stated that the Budgetary Basis of Accounting is done on a Cash Basis.

The September 30, 2017 bank reconciliation was reviewed. The Treasurer's Report was accepted and the claims paid with a **motion (Gager/Giclas)**, which passed by a vote of 4-0, pending verification of the \$243 discrepancy by Mr. Withers.

Old Business

Outreach

Director Kennedy has to cancel the scheduled Well Construction Workshop, when the speaker informed her that his schedule made his attendance impossible. They agreed to reschedule to Workshop early in 2018.

Director Kennedy said Newsletter #6 is in the planning phase, and results from a survey of the attendees at the Water Quality Workshop indicate that there is a great deal of interest in learning about

Rainwater Harvesting, There have been changes in the permitting fees as well as conditions imposed on new permits, so that may be a good subject.

CWCB Well-Monitoring Program

Suzanne Paschke at the US Geological Survey, told Director Gager that, because of the new contract extension, they would be updating their data to include the 2017 well monitoring number in their data, instead of doing a Final Report at the end of the current contract.

Recruitment of Directors to Fill Vacancies

There still have been no qualified volunteers for the vacant Board positions in Districts 3 and 4, or the BoCC Board position. Directors Bucknam and Kennedy will continue to work on getting the word out.

Creation Agreement

Ron Beane reported to Mr. Withers that the Louviers Water and Sanitation District, has approved a Resolution to sign the draft Creation Agreement. Director Gager said he would contact Mr. Beane, and Mr. Withers said he would send a final version of the contract to all. Thunderbird Water and Sanitation District is still considering it, and Grandview Estates has approved signing it.

By Laws Change

There was general agreement that the Bylaw should be changed at the November 15, 2017 Board meeting, which can satisfy the 2-week notice requirement in the Bylaws. The following change will be made:

Section 4 of Article V – Meetings be amended by adding the word “regular” as follows:

*(a) The Secretary shall deliver notice of all **Regular** Board meetings to members of the Board no later than seven (7) days prior ...*

RWADC.org

Director Kennedy reports that she and Scot Marion of Admirable Consulting have discussed the RWADC.org website needs, and are developing a version for review.

Greenland Ranch Groundwater Extraction

Director Kennedy has not heard back from Tricia Bernhardt, and will report to the Board about that conversation when it occurs.

Director Gager reported that the Thunderbird WSD Board met with Dominion WSD regarding eater sharing. Another tranche is coming up for discussion soon, but they are not involved with the Greenland

water deal. Instead, they are getting Aurora/Denver WISE water in a pipe that will be on county property along US 85 and Airport Rd.

New Business:

2018 Budget

The 2018 Budget was distributed to the Board prior to the October 15 statutory deadline, and notice has been given of the November 15 Public Hearing, to be held immediately prior to the Board meeting that evening. Director Gager said he would have a Budget Message before then.

Douglas County Referrals

Two referrals were mentioned as having been filed with the county:

- EX2017-008 -20 acres on an old site plan; there were no water issues related to this proposal.

Adjournment

Upon a **motion by Director Giclas, with a second by Director Kennedy**, the meeting was adjourned at 8:50 p.m. by a 4-0 vote.

The next regular meeting of the Rural Water Authority of Douglas County shall be held on
November 15, 2017 at the
Douglas County Phillip S. Miller Building
Conference Rooms A & B
100 Third St., Castle Rock

Minutes approved on November 15, 2017



Geoff Withers, Secretary