

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
RURAL WATER AUTHORITY OF DOUGLAS COUNTY  
HELD  
OCTOBER 22, 2014**

A regular meeting of the Board of Directors of the Rural Water Authority of Douglas County (RWADC) was held on October 22, 2014 at the Phillip S. Miller Building, 100 Third St. Castle Rock, CO.

**Attendance**

In attendance were Directors:

Charles Bucknam  
Kristen Dearborn  
Barry Gager  
Hank Giclas  
Diana A. Love  
Jack LaPorte

Excused: Commissioner Partridge, Directors Beane  
by a **motion (Giclas/LaPorte)** that was approved unanimously.

Also in attendance was:

Geoff Withers, RWADC Administrator  
Circuit Rider of Colorado, LLC

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**Call to Order**

Director Gager called the regular meeting to order at 7:04 p.m. and declared a quorum was present.

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**Disclosure of Conflicts**

Director Gager asked if any Board member had a conflict of interest with any item on the Agenda. None were expressed.

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**Approval of Agenda**

Director Gager presented the Agenda. An item called "Open Meetings" was added to Old Business. Two items were added to New Business: "District 5 Vacancy" and "2015 Election." A **motion (/BucknamGiclas)** to approve the Agenda as amended was made and unanimously approved.

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**Public Comments**

Mr. Withers noted that an article in the Douglas County News-Press concerning the purchase of the Cherry Creek Valley WSD pipeline by the South Metro WISE Authority was placed in the Board's packet.

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**Approval of Minutes**

A **motion (Bucknam/Dearborn)** to approve the draft minutes of the September 24, 2014 Meeting and Public Hearing to approve the 2015 Budget was approved unanimously.

A **motion (Giclas/LaPorte)** to approve the draft minutes of the September 24, 2014 Meeting and Public Hearing and Board Meeting was approved unanimously, by a vote of 4-0; Directors Gager and Love abstained, since they did not attend that meeting.

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**Officer Reports**

There was no report from the Chairman or Secretary.

Director Bucknam, Vice Chairman, reported that he researched the accuracy of the News-Press article about Douglas County buying WISE water, and determined that it was incorrect. In fact, the County purchased only an option to buy 2775 acre feet WISE water.

Treasurer - Claims & Financial Statements

**Claim for October.** The Board was provided the list of Claims and Financial Statements for the period ending October 22, 2014. Three claims were presented: \$1,060.63 from Circuit Rider of Colorado, LLC for professional staff services, \$13.61 from Colorado Community Newspapers for publication of the Budget Hearing Notice, and \$7,629.90 from the USGA for well-monitoring work. The claims were approved by a **motion (Giclas/LaPorte)** that was approved unanimously, 6-0.

Mr. Withers directed the Board's attention to the Schedule of Cash Position, noting that the fund balance of the Authority as of October 22, 2014 is presented as \$72,293, which includes the Claims paid this month. Considering \$7,630 is due from the Colorado Water Conservation Board as reimbursement for the October grant payment, and can be considered an account receivable, total available funds is \$79,923.

The Treasurer's Report was accepted by a **motion (Bucknam/Dearborn)**, which was approved unanimously.

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**Old Business**

Strategic Planning

The Board approved a **motion (Giclas/Love) unanimously** that the vision statement developed at the August Board meeting be adopted: "Maximize the longevity of our groundwater supply." Director Gager said he would post it on the rwadc.org web site. Goals and

objectives will be discussed at the November meeting. Mr. Withers said he would forward to the Board a new list of goals and objectives, including the Vision and Mission statements.

#### Well-monitoring Program Update

Director Gager said that the Metro Roundtable of the Colorado Water Conservation Board is implementing a new grant review process, and that the application for a second extension of the well-monitoring program has been delayed until November. He also learned that Elbert County wants a grant to do not only well-monitoring, similar to the RWADC's, but also a study of the groundwater.

#### Open Meetings

Director Love presented the portion of the Colorado Open Meetings Law email that pertains to email communication among the Board, and discussed one case on point. Discussion by the Board resulted in the following policy: Director Bucknam, the county's point of contact for referrals, will send out via email each referral he receives to one director on the Board as an assignment to draft a response. The draft response will be circulated to the Board, and only directors who disagree with the draft will respond via email. A special meeting for Board discussion can be called, if needed, to take place in time to meet the Planning staff's submission deadline.

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### **New Business:**

#### District 5 Vacancy

Director Giclas will look through his notes from 2013, when he solicited candidates for appointment to the District 5 vacancy, and see if any other names emerge. A suggestion was made to contact Chris Hashimoto to see if she might know of any good candidates.

#### 2015 Election and Biennial Meeting

The following seats on the Board are to be elected next year: small water provider seats 2 and 3, districts 3 and 4 for four-year terms, and districts 1, 2 & 5 for the remaining two years of the term for which a vacancy appointment was made – if such appointment is made for District 5 before the election.

Nominations are due 67 days prior to the election, pursuant to the March 2013 Election Rules.

The Biennial Meeting, at which the election must be held (Creation Agreement IV.C.(ii).ii). The Board tentatively agreed to hold the Biennial Meeting on either Saturday, May 2 or the following Saturday, May 9, 2015. A decision will be made at the November 19 Board meeting. A question to discuss, also at the November meeting is: Does

the Board want to go “on the road” in either district meetings or a countywide meeting, to allow well owners to consider the direction the Authority is going, and consider running for the Board?

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**State & County Permit  
Applications & County Referrals**

Colorado Oil & Gas Conservation Commission Applications

No applications have been received to date for exploration within the RWADC service area.

Douglas County Referrals

One referral has been received and is due November 7: Meridian IBC Filing 7G, 1st Amendment.

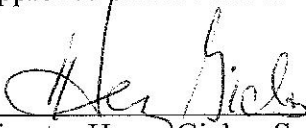
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**Adjournment**

**Upon a motion by Director Beane, with a second by  
Director LaPorte, the meeting was adjourned at 9:20 p.m.**

The next regular meeting of the Rural Water Authority of Douglas County shall be held at 7:00 on November 19, 2014 at the Miller Building, 100 Third St., Castle Rock, in Conference Rooms A & B. **[NOTE: this is one week earlier than the regular date of the 3<sup>rd</sup> Wednesday of the month, due to Thanksgiving.]**

Minutes approved on November 19, 2014

  
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Director Henry Giclas, Secretary