

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
RURAL WATER AUTHORITY OF DOUGLAS COUNTY
HELD
November 18, 2015**

A regular meeting of the Board of Directors of the Rural Water Authority of Douglas County (RWADC) was held on November 18, 2015 at the Phillip S. Miller Library, James H. LaRue Meeting Room, Castle Rock, CO.

Call to Order Director Gager called the regular meeting to order at 7:45 p.m. and declared a quorum was present.

Attendance In attendance were Directors:
Ron Beane
Charles Bucknam
Barry Gager
Chris Kennedy

Excused: Commissioner Roger Partridge and Director Hank Giclas, by a **motion (Bucknam/Giclas)** approved by a vote of 4-0.

Also in attendance was:
Geoff Withers, RWADC Administrator, Circuit Rider of Colorado,

Disclosure of Conflicts Director Gager asked if any Board member had a conflict of interest with any item on the Agenda. Director Gager said that if his work as a petroleum geologist should create a conflict in discussions of oil and gas development applications, he would abstain from those discussions and actions, if any.

Approval of Agenda The Agenda was amended by adding "2016 Colorado Circuit Rider contract" to New Business. The amendment was made and the amended agenda was approved all in one **motion (Bucknam/Beane)**, which was approved by a vote of 4-0.

Public Comments Director Gager reported that Denver Post's Your Hub accepted and ran the last well owner newsletter piece on Well Permits. The Board congratulated him on his work on this.

Approval of Minutes

The minutes of the Board meeting held on October 28, 2015 were considered. A **motion (Bucknam/Beane)** was made to change four items in the draft minutes circulated in the Board Packet: 1) change the location of the meeting to Pegasus Restaurant, 2) change the name of Director Bucknam's district to the Grandview Estates Conservation District, and 3) include Director Bucknam's comments on the Douglas County referrals, 4) correct the votes on all motions from 6-0 to 5-0. The motion passed unanimously.

Officer Reports

Chairman Director Gager had no report.

Vice Chairman Director Bucknam reported that the Grandview Estates Rural Water Conservation District approved the annual report from the USGS on their well-monitoring project, and also approved the 6th quarterly "Filling Report" on Chambers Reservoir by Wright Water Engineers. He said these reports could be circulated publicly, and he will forward to Mr. Withers for links on the RWADC website.

Secretary Director Kennedy had no Secretary report.

Treasurer Report - Claims & Financial Statements

The Board was provided the list of Claims and Financial Statements for the period ending November 18, 2015. Four claims were presented: \$954.59 from Colorado Circuit Rider, LLC (CCR) for professional staff services, \$200 from the Colorado Special Districts Property and Casualty Pool for Workers' Compensation Insurance, \$1,337.31 from the Colorado Special Districts Property and Casualty Pool for general liability insurance, and \$475 from Charles T. Wilson, manager of the Colorado Special Districts Property and Casualty Pool for their "agency fee." The claims were approved by a **motion (Beane/Bucknam)** by a unanimous vote of 4-0.

Mr. Withers directed the Board's attention to the Schedule of Cash Position, noting that the fund balance of the Authority as of November 18, 2015 is presented as \$76,522, which includes the Claims paid this month.

Director Gager reported that the Bank Reconciliation Summary does not include a check which cleared the RWA account for 32,250, which proved to be a forgery. Castle Rock Bank's monthly statement included that item, which was flagged by Ms. Shepherd and brought to the bank's attention. The bank then credited the RWADC bank account that same amount. The matter was referred by Director Gager to the County Sheriff for their investigative efforts.

The Treasurer's Report was approved by a **motion (Beane/Bucknam)** unanimously.

Old Business

eMail Newsletters to Well Owners

Newsletter #2 to well owners on Water Rights will distinguish well water rights under the Adjudication process from all other water rights in the state. The following newsletter #3 will be on Adjudication alone.

CWCB Well-Monitoring Program

There are no outstanding invoices from the USGS, and all past payments have been reimbursed by the Colorado Water Conservation Board under the terms of the RWADC grant contract.

New Business:

Colorado Circuit Rider 2016 Contract

There was little discussion of the new contract, since the library was near closing time. Action on the contract will be held over until the January Board meeting.

Colorado Oil & Gas Conservation Commission Applications

No application in the Authority's Service Area have been received this month.

Douglas County Referrals

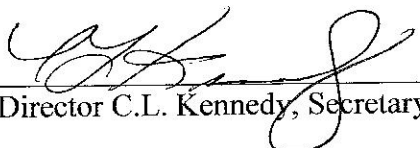
One referral has been received, and Director Kennedy is working on it.

Adjournment

Upon a motion by Director Bucknam, with a second by Director Beane, the meeting was adjourned at 9:00 p.m.

The next regular meeting of the Rural Water Authority of Douglas County shall be held at 7:00 on January 27, 2016 at the Phillip S, Miller Library, 100 S. Wilcox St., Castle Rock.

Minutes approved on January 27, 2016



Director C.L. Kennedy, Secretary