

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
RURAL WATER AUTHORITY OF DOUGLAS COUNTY  
HELD  
January 17, 2018**

A regular meeting of the Board of Directors of the Rural Water Authority of Douglas County (RWADC) was held on January 17, 2018, at the Douglas County Phillip S. Miller Building, Conference Rooms A & B, 100 Third St., Castle Rock CO.

**Call to Order** Director Bucknam called the regular meeting to order at 7:01 p.m.

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**Attendance** In attendance were Directors:  
Charles Bucknam  
Jack Delaney  
Barry Gager  
Hank Giclas  
Chris Kennedy

A quorum was declared.

Also in attendance were:  
Ed Sutton and Jon Jung, owners of an agricultural well near Franktown  
Terry McDaniel, Board member Grandview Estates RWCD  
Joe Fowler, Douglas County Planner  
Geoff Withers, Secretary to the RWADC Board, Circuit Rider of Colorado

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**Disclosure of Conflicts** Director Bucknam asked if any Board member had a conflict of interest with any item on the Agenda. There were none.

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**Approval of Agenda** The following changes were made to the published Agenda:

- The dates of the Budget hearing and Board meeting in November were changed to November 15
- Three changes were made to New Business items: 1) under “Outreach,” the Newsletter was changed to #6, “Water Conservation and Rainwater Harvesting,” 2) under “Board Vacancies” District 4 was added; 3) “Web Site” was added as an agenda item
- Under New Business, Douglas County Referral SD2017-130, Sedalia Industrial Park (Delaney, 1/31)

The Agenda was approved as amended by a **motion (Gager/Kennedy)**, which passed 5-0.

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**Public Comments**

Mr. Sutton and Mr. Jung referred the Board to the letter they wrote to the Board on January 6, regarding their interest in working with owners of other unused wells with adjudicated tributary water rights along Cherry Creek in finding ways to better utilize and conserve their water. They have the idea that the RWADC might provide a forum for such an exploration. They would like to meet with the Board to explore ways in which the RWADC could assist in such efforts. The Board appointed Directors Bucknam and Delaney to serve on behalf of the Board on a Tributary Water Advisory Committee with Mr. Sutton and Mr. Jung to find ways to maximize the use of renewable water within the RWADC Service Area. Mr Withers volunteered to assist in the facilitation of a meeting.

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**Approval of Minutes**

The minutes for the November 15, 2017 Budget Hearing were reviewed, and amended to include Director Delaney as being in attendance. The minutes were approved by a **motion (Gager/Giclas)**, which passed 5-0.

The minutes for the November 15, 2017 Business Meeting were reviewed, and amended to include Director Delaney as being in attendance. The minutes were approved by a **motion (Gager/Delaney)**, which passed 5-0.

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**Officer Reports**

Chairman Director Bucknam had no report.

Vice Chairman Director Gager had no report.

Secretary Mr. Withers had no report.

Treasurer The Board was provided the List of Claims, the Bank Reconciliation and Schedule of Revenues, Expenditures and Fund Balance for the period ending December 31, 2017. There were four claims presented: \$1,223.02 from Colorado Circuit Rider, LLC for professional staff services, \$1,337.31 from the Colorado Special Districts Property and Liability Pool for insurance, \$255.47 from the Special District Association of Colorado for dues, and \$475 from T. Charles Wilson Insurance Services for an insurance agency fees.

The Schedule of Cash Position showed a balance as of December 14, 2017 of \$32,949.62.

The November 30, 2017 bank reconciliation was reviewed. The Treasurer's Report was accepted and the claims paid with a **motion (Gager/Giclas)**, which passed by a vote of 5-0.

The Board was also provided the List of Claims and Schedule of Revenues, Expenditures and Fund Balance for the period ending January 17, 2018. There was one claim presented: \$944.94 from Colorado Circuit Rider, LLC for professional staff services.

The Schedule of Cash Position showed a balance as of January 17, 2017 of \$32,004.68.

The December 31, 2017 bank reconciliation was reviewed. The Treasurer's Report was accepted and the claim paid with a **motion (Gager/Delaney)**, which passed by a vote of 5-0.

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### **Old Business**

#### Outreach

Director Kennedy said Newsletter #6 is still in the drafting phase on the subject of "Water Conservation and Rainwater Collection." She expects it to have a draft ready for the February Board meeting.

#### CWCB Well-Monitoring Program

Director Gager reported that February is "water well monitoring month" for the Program. He is working with Suzanne Paschke to develop a new scope of work under this year's new contract. He also reports that the Colorado Water Conservation Board staff has said that the Severance Tax Trust Fund, the source of funding for this year's work, will be unavailable in January of year to apply for another year's continuance, but might be in March. Joint funding with either the South Platte or Metro Denver roundtable is also a possibility.

#### Recruitment of Directors to Fill Vacancies

There still have been no qualified volunteers for the vacant Board positions in Districts 3 and 4, Small Water System Provider \$2, or the new Douglas County at-Large Board position.

#### Creation Agreement

Mr. Withers has not yet heard from Ron Beane that the Louviers Water and Sanitation District has signed the Revised Creation Agreement. The Grandview Estates and Thunderbird districts appear to support the idea that the Creation Agreement has been amended by virtue of the two districts executing it as Parties. Mr Withers will contact Ron Beane again to determine the desires of the Louviers District.

RWADC.org

Director Kennedy reports she has not had further discussions with Scot Marion of Admirable Consulting about how much he has done. Two other options have surfaced: SIPPA, a state-sponsored program available to local governments for free, and Charity Advantage, who hosts sites for a number of nonprofits. She will get in touch with them and evaluate the options.

New Business:

Douglas County Referrals

- SD2017-130, Sedalia Industrial Park (Delaney, 1/31)

Adjournment

Upon a **motion by Director Giclas, with a second by Director Gager**, the meeting was adjourned at 9:20 p.m. by a 5-0 vote.

The next regular meeting of the Rural Water Authority of Douglas County shall be held on

February 21, 2018 at the  
Douglas County Phillip S. Miller Building  
Conference Rooms A & B  
100 Third St., Castle Rock

Minutes approved on February 21, 2018



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Geoff Withers, Secretary