

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
RURAL WATER AUTHORITY OF DOUGLAS COUNTY
HELD
March 16, 2016**

A regular meeting of the Board of Directors of the Rural Water Authority of Douglas County (RWADC) was held on March 16, 2016 at the Douglas County Phillip S. Miller Building, Conference Rooms A & B, 100 Third St., Castle Rock, CO.

Call to Order Director Bucknam called the regular meeting to order at 8:00 p.m.

Attendance In attendance were Directors:
Charles Bucknam
Hank Giclas
Chris Kennedy

A quorum was declared.

Director Gager was excused by a **motion (Giclas/ Kennedy)**, which passed 3-0

Also in attendance was:
Geoff Withers, RWADC Administrator, Circuit Rider of Colorado

Director Bucknam noted that Commissioner Partridge was absent, and had been so for many months without any explanation. Also noted was Art. V, Sec. 10(a) of the Authority's Bylaws, which states: *If any Board member misses three consecutive regular meetings without approval of the Board, or upon such other grounds as the Board deems appropriate, the remaining Board members shall vote on whether to declare the office vacant.* It was agreed that, although it is important to have a county commissioner on the Board, and the Board recognizes that Commissioner Partridge's time is valuable and the demands upon him in his elected office are great and make him a busy man, It is not in the Authority's best interest to have a Board member who fails to attend meetings. Perhaps the Board of County Commissioner can find someone with a little more time to spend on Board meetings, such as Tim Murrell, or an interested citizen. A **Motion (Giclas/Kennedy)** was made to declare that seat vacant, which **passed 3-0**.

Disclosure of Conflicts Director Bucknam asked if any Board member had a conflict of interest with any item on the Agenda. There were none.

Approval of Agenda The Agenda was amended by a) adding a discussion of how best to fill the vacant seats on the Board under Old Business, and make that a standing item on each meeting's Agenda until the seats are filled; and b) adding Consideration of the draft 2015 Audit Exemption Application to New Business. The amendments were made by a **motion (Giclas/Kennedy)** which passed on a 3-0 vote. The amended agenda was approved with a **motion (Giclas/Kennedy)**, which was approved by a vote of 3-0.

Public Comments There were none.

Approval of Minutes The minutes of the Board meeting held on February 24, 2016 were reviewed. The draft was amended under "Approval of Minutes" to reflect the correct approved by a **motion (Giclas/Kennedy)** and vote of 3-0.

Officer Reports **Chairman** Director Gager was absent.

Vice Chairman Director Bucknam said he would contact Director Gager upon his return and ask him to contact Tim Murrell about the vacant BoCC seat on the Authority Board.

Secretary Director Kennedy reported that Newsletter #2 – subject: Well Water Rights has been distributed. The next, #3, will be on Adjudication.

Treasurer Report - Claims & Financial Statements

The Board was provided the list of Claims and Financial Statements for the period ending March 16, 2016. One claim was presented: \$1,408.27 from Colorado Circuit Rider, LLC (CCR) for professional staff services. The March 2015 Schedule of Cash Position showed a General Fund Balance of \$69,310.56. It was noted that the Authority now owes a payable amount of \$1,460 to the Colorado Water Conservation Board, driving from their overpayment of the reimbursement for the Authority's last invoice. This would decrease the fund balance to \$67,850.56, which includes the Claim paid this month.

The March Treasurer's Report was accepted and one claim paid by a **motion (Giclas/Kennedy)** unanimously.

Old Business **cMail Newsletters to Well Owners**

Newsletter #2 to well owners on Water Rights, distinguishing well water rights under the Adjudication process from all other water rights in the state, was distributed. There have been no responses to date. The next, Newsletter #3, will be on Adjudication alone.

CWCB Well-Monitoring Program

Rhett Everett responded to Director Gager's request for a budget by saying that the USGS would be willing to continue the program for another year or two under the current funding arrangement.

2016 Meeting Dates

A new list of meeting dates for 2016 was distributed. They will all be on the third Wednesday of each month at the county Miler Building, Conference Rooms A & B except July, when the meeting will be at Phillip S. Miller Library. A **motion (Giclas/Kennedy)** to approve the list of meeting dates was approved by a vote of 3-0.

A special meeting will be called on Wed., March 23, to discuss a county referral project called "303 Investments" on Hilltop Rd. with interested residents from that area. Approved a **motion (Giclas/Kennedy)** by a vote of 3-0. Mr. Withers was asked to see if the usual meeting room is available, and prepare and post an Agenda.

Recruitment of Directors to Fill Vacancies

Director Bucknam will be improving the list of HOA contacts, for use in searching for directors to fill vacancies in districts #2, #3 and #4. It was decided to keep this item as a standing item on future agendas.

New Business:

Colorado Oil & Gas Conservation Commission Applications

No application in the Authority's Service Area have been received this month.

Douglas County Referrals

No referrals were discussed, with the exception of 3030 Investments (see "2016 Meeting Dates" in Old Business, above).

2015 Audit Exemption Application

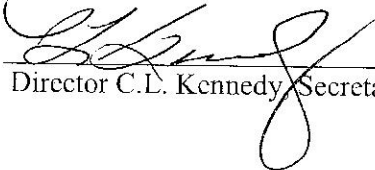
The Application drafted by staff was reviewed and approved by a **motion (Giclas/Kennedy)** which passed by a vote of 3-0.

Adjournment

Upon a motion by Director Giclas, with a second by Director Kennedy, the meeting was adjourned at 9:20 p.m.

The next regular meeting of the Rural Water Authority of Douglas County shall be held at 7:00 on April 20 2016 at the Douglas County Phillip S, Miller Building, 100 Third St., Castle Rock.

Minutes approved on April 20, 2016


Director C.L. Kennedy Secretary