

RURAL WATER AUTHORITY OF DOUGLAS COUNTY  
DOUGLAS COUNTY, COLORADO

c/o Circuit Rider of Colorado, LLC

P. O. Box 359

Littleton, CO 80160

303-482-1002

email: info@ccrider.us

January 20, 2022

Division of Local Government  
1313 Sherman Street, Room 521  
Denver, CO 80203

Re: Rural Water Authority of Douglas County 2022 Budget

To Whom it May Concern:

Enclosed is the 2022 Rural Water Authority of Douglas County, submitted in accordance with §29-1-113(1), C.R.S.

Please contact me if you have any questions at 303-482-1002.

Sincerely,



Sarah E. E. Shepherd  
District Manager

Attachments

2022 Budget Message and Budget

Budget Resolution/Certification

Minutes Language and Budget Notice

## Rural Water Authority of Douglas County 2022 Budget Message

The Rural Water Authority of Douglas County (RWADC) is a Colorado local government organized by Intergovernmental Agreement (IGA) pursuant to 29-1-203 and 29-1-204.2, C.R.S. and Art. XIV, Section 18(2)(a) of the Colorado Constitution. The IGA, called the Creation Agreement (CA), between Douglas County and the Grandview Estates Rural Water Conservation District was entered into on October 1, 2008, and the first Board of Directors was appointed by the Douglas County Commissioners, pursuant to the CA, on March 3, 2009. The Thunderbird Water & Sanitation District joined as a Party to the CA in 2009, and the Louviers Water & Sanitation District joined as a Party in 2011. On August 15, 2016 Douglas County gave 180-day notice of withdrawal from the Authority, which was effective in February 2017. In 2021 the estimated ending General Fund Balance will be \$114. The 2022 budget anticipates revenue totaling \$68,000 and total expenditures of \$68.114, including a contingency of \$35,824, and an Emergency Reserve of \$2040, 3% of "Fiscal Year Spending," as required by Art X, Sec 20(5) of the Colorado Constitution (TABOR), leaving an ending General Fund Balance of \$0.

### Important Features of the Budget

The 2022 budget was prepared and adopted pursuant to the Local Government Budget Law, 29-1-101 et seq, C.R.S., addressing all proposed revenues and expenditures, and beginning and ending fund balances. The Budget Law requires the RWADC to state the important features of the proposed budget in a Budget Message.\*1 Three years' comparable data, as required by the Budget Law,\*2 is shown. The RWADC Board has adopted the policy of using financial resources conservatively, the goal being to maximize the ending balance.

The RWADC is authorized to assess Participants and Parties fees for the use of its services.\*3 No amount of fees, for attendance at symposia, are currently planned in this budget. Historically, the Authority's primary source of discretionary revenue was an initial contribution from one of the Parties to the CA, Douglas County, as authorized by the CA.\*4 Now the primary revenue component comprises expected donations and grants.

### Budgetary Basis of Accounting

The Budget Law requires the RWADC to state the budgetary basis of accounting in the budget.\*5 The cash basis of accounting is used in this budget. The RWADC has only one fund – the General Fund.

### Services to be Delivered in 2022

The Budget Law also requires the RWADC to state the services to be delivered during the budget year.\*6 The RWADC will continue work, should funds become available, with the United States Geological Survey on their well water-level monitoring program. The RWADC is a Douglas County "referral agency" for comment on development proposals, but is no longer a "Local Government Designee" for comment on proposed actions by the Colorado Oil & Gas Conservation Commission. The RWADC will also pursue development of educational and outreach programs. Due to dwindling reserves the Authority will likely make efforts to continue reduced management and overhead costs, and to seek donations from its Parties, Participants and other interested persons and organizations. The Board will work with the Rural Water Foundation of Douglas County, a 501(c)3 entity, to support the programs, to provide advocacy for Douglas County rural well owners and to assist funding the USGS/RWADC well water-level monitoring program on a long-term basis.

I hereby certify that the 2022 budget of the Rural Water Authority of Douglas County was adopted by the Board of Directors on November 17, 2022.

  
Barry Gager, Chairman

1 29-1-103(1)(e), C.R.S.

2 29-1-103(1)(d), C.R.S.

3 CA Art. XII, Sec. I

4 Art. XII, Sec. J

5 29-1-103(1)(e), C.R.S.; defined in 29-1-102(2), C.R.S

6 29-1-103(1)(e), C.R.S.

**Rural Water Authority of Douglas County - 2022 Budget \_Approved 11/17/21**

	Actual 2020	Budget 2021	10-Month Actual 2021	Estimated 2021	Approved Budget 2022
Beginning Balance*	\$1,098	\$634	\$634	\$634	\$114
<b>REVENUE</b>					
Grants					
Douglas County Grant	\$0	\$0	\$0	\$0	\$50,000
CWCW Well-Monitoring Grants	\$0	\$0	\$0	\$0	\$12,000
Fees for Service	\$0	\$0	\$0	\$0	\$0
Contributions	\$500	\$27,000	\$3,200	\$3,200	\$6,000
Interest Earnings	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
<b>TOTAL REVENUE</b>	\$500	\$27,000	\$3,200	\$3,200	\$68,000
<b>TOTAL AVAILABLE REVENUES</b>	\$1,598	\$27,634	\$3,834	\$3,834	\$68,114
	Actual 2020	Budget 2021	10-Month Actual 2021	Estimated 2021	Proposed Budget 2022
<b>EXPENDITURES</b>					
Administrative Services					
Contract Staffing (Dist. Mgmt.)	\$0	\$2,400	\$0	\$0	\$3,000
Contract Legal	\$0	\$0	\$0	\$0	\$0
Office Supplies/Publ'ns	\$11	\$150	\$146	\$146	\$150
Web Maintenance	\$558	\$300	\$480	\$574	\$300
Miscellaneous	\$0	\$100	\$0	\$0	\$100
Water Programs					
Education / Public Outreach	\$0	\$2,000	\$0	\$0	\$2,000
Well Monitoring Programs	\$0	\$18,242	\$3,000	\$3,000	\$20,000
Election Expense					
Eligible Voter List Development	\$0	\$0	\$0	\$0	\$0
Printing/Mailing	\$0	\$0	\$0	\$0	\$0
Oversight and Judges	\$0	\$0	\$0	\$0	\$0
Other Expenses					
Insurance	\$395	\$400	\$0	\$0	\$1,200
Financial Reporting	\$0	\$0	\$0	\$0	\$2,000
Fundraising	\$0	\$500	\$0	\$0	\$1,000
Annual Meeting Expense	\$0	\$500	\$0	\$0	\$500
<b>3% Emergency Reserve</b>					\$2,040
Contingency	\$0	\$810	\$0	\$0	\$35,824
<b>TOTAL EXPENDITURES</b>	\$964	\$27,634	\$3,626	\$3,720	\$68,114
<b>Ending Balance</b>	\$634	\$0	\$208	\$114	\$0

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE **RURAL WATER  
AUTHORITY OF DOUGLAS COUNTY** TO ADOPT THE **2022 BUDGET** AND  
APPROPRIATE SUMS OF MONEY

ADOPT BUDGET

WHEREAS, the Board of Directors of the Rural Water Authority of Douglas County has appointed a budget committee to prepare and submit a proposed 2022 budget to the Board at the proper time; and

WHEREAS, such budget committee has submitted a proposed budget to this Board on or before October 15, 2021, for its consideration; and

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, and a public hearing was held on November 17, 2021, and interested electors were given the opportunity to file or register any objections to said proposed budget; and

WHEREAS, the budget had been prepared to comply with all terms, limitations and exemption, including, but not limited to, reserve transfers and expenditure exemptions, under Article X, Section 20 of the Colorado Constitution (“TABOR”) and other laws or obligations which are applicable to or binding upon the Authority; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Rural Water Authority of Douglas County:

1. That estimated expenditures for each fund are as follows:

General Fund:	\$68,114;
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2. That estimated revenues for each fund are as follows:

<u>General Fund:</u>	
From unappropriated surpluses	\$ 114
From sources other than property tax	\$68,000
Total General Fund	<u>\$68,114;</u>

3. That the budget, as submitted, amended and herein summarized by fund, be, and the same hereby is, approved and adopted as the budget of the Rural Water Authority of Douglas County for the 2022 fiscal year.

4. That the budget, as hereby approved and adopted, shall be certified by the Treasurer and/or Chairman of the Authority to all appropriate agencies and is made a part of the public records of the Authority.


APPROPRIATE SUMS OF MONEY

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, as more fully set forth in the budget, including any inter-fund transfers listed therein, so as not to impair the operations of the Authority.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Rural Water Authority of Douglas County that the following sums are hereby appropriated from the revenues of each fund, to each fund, for the purposes stated:

General Fund	\$ 68,114
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ADOPTED this 17<sup>th</sup> day of November, 2021.

  
Barry Gager, Chairman

**NOTICE OF PROPOSED 2022 BUDGET**  
**OF THE**  
**RURAL WATER AUTHORITY OF DOUGLAS COUNTY**

NOTICE IS HEREBY GIVEN that a proposed 2022 budget has been submitted to the Board of Directors of the Rural Water Authority of Douglas County for the ensuing year 2022; that a copy of such proposed budget has been filed in the office of the Authority located at Circuit Rider of Colorado, 1100 W Littleton Blvd. #101, Littleton, Colorado, where same is open for public inspection; and that such proposed budget will be considered at a regular meeting of the Board of Directors of the Authority District to be held via online meeting, on Wednesday, November 17, 2021 at 7:00 p. m. The meeting will be held via Zoom meeting at <https://us02web.zoom.us/j/86997287962?pwd=a2xVR09LTU5wQnA2VDFtSGxMYXBzdz09> and via telephone at (US) +1 346-248-7799, Meeting ID: 869 9728 7962, Passcode: 111721.

Any elector or member within the Authority may, at any time prior to the final adoption of the 2022 budget, inspect the budget and file or register any objections thereto. This meeting is open to the public.

BY ORDER OF THE BOARD OF DIRECTORS  
OF THE RURAL WATER AUTHORITY OF  
DOUGLAS COUNTY

/s/ Circuit Rider of Colorado, Manager



Rural Water Authority  
of Douglas County

P.O. Box 359

Littleton, CO 80160-0359

**2021 Meetings Notice and Agenda, with Minutes**

[www.rwadc.org](http://www.rwadc.org)

3rd Wednesday, November 17, 2021, 7:00 pm

**Join Zoom Meeting**

<https://us02web.zoom.us/j/86997287962?pwd=a2xVR09LTU5wQnA2VDFtSGxMYXBzd09>

Meeting ID: 869 9728 7962

Passcode: 111721

**2022 Budget Online Meeting Agenda, with Minutes**

- Call 2022 Budget Meeting To Order 7:05pm; Directors present: Gager, Bucknam, Bernhardt, Delaney;  
excused: Kennedy, Lynch, Collit
- Presentation of Draft 2022 Budget - Gager presented.
- Discussion and Changes - No questions or discussion.
- Approval of 2022 Budget - Delaney motion, Bernhardt 2<sup>nd</sup>; unanimous
- Adjourn 2022 Budget Meeting - Delaney motion, Bernhardt 2<sup>nd</sup>; unanimous

*Budget Meeting minutes approved  
at Jan 26, 2022 Business Meeting.*

*Barry Gager  
Chairman*

**Business Online Meeting Agenda**

- Call Business Meeting to Order 7:15pm
- Roll Call - Directors present: Gager, Bucknam, Bernhardt, Delaney; excused: Kennedy, Lynch, Collit