

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
RURAL WATER AUTHORITY OF DOUGLAS COUNTY
HELD
MARCH 23, 2011**

A regular meeting of the Board of Directors of the Rural Water Authority of Douglas County (RWADC) was held at 7:00 p.m. on March 23, 2011 at the Douglas County Administration Building, 100 Third St., Castle Rock - Conference Rooms A & B, Castle Rock, CO 80104.

Attendance

In attendance were Directors:

Barry Gager
Christine Hashimoto
Charlotte Mirabella
Priscilla Queen
Joe Rottman
Geoff Withers
Jack McCormick

Steve Boand & Charles Bucknam were absent, whose absences were excused.

Also in attendance were:

Conner Shepherd, Circuit Rider of Colorado, LLC, Authority
Manager
Rhett Everett, USGS
Will Koger
Jennifer Reifenberg
Anita Littlewolf
Jerri Hill

Call to Order

Director Withers called the meeting to order at 7:00 p.m. and declared a quorum. He asked if there were any conflicts of interest needed to be disclosed. There were none.

Public Comments

none.

Approval of Agenda

The Agenda was approved by acclamation with the following additions: Sterling Ranch and the Douglas County Water Supply Overview.

**Approval of
February 23, 2011
Minutes**

Discussion followed regarding the minutes of February 23, 2011. **Upon a motion duly made by Director Mirabella with a second by Director Hashimoto, the minutes of the regular meeting of February 23, 2011 minutes were approved as presented.**

**Treasurer's
Report**

Financial Statements & Claims

Director Gager presented the claims and the financial statements for the period ending March 23, 2011, reflecting the current claims in the amount of \$2,672.02, for elections and management. **Upon a motion by Director Gager with a second by Director Mirabella, the Claims were approved as presented.** Director Mirabella asked about the 2011 grant from the County. Director Withers said that the County will be happy to provide the grant as soon as we supply them with a water usage report. Director Withers said he distributed the draft document for the Board's review. **Upon a motion by Director Mirabella with a second by Director Rottman, the Financial Statements were accepted.**

Presentation

USGS

Mr. Everett made a presentation from the USGS. He described the methodology used to determine the universe of well users upon which the USGS would draw its sample. According to the State of Colorado, there are approximately 13,800 wells. After reviewing the well data, he removed all wells with an incomplete record. Most wells eliminated were missing perforation interval data, thus reducing the well count to a little more than 8,100 wells with a complete record. He used receipts or permits numbers to determine the number of wells. He overlaid the records in order to hyperlink the individual information to the dots on the County map. More than 2,100 wells are classified as "all unnamed aquifers." He merged the USGS ground water model with the State data set. Then, he took the screen interval layer and the groundwater model to calculate the aquifer and return a number of these 2,100 wells into the calculations. Director Rottman observed that a number of Laramie-Fox Hills aquifer wells do not appear to be on the USGS list. Of 49 homeowner volunteers, 32 have a complete record, three have a partial record and 14 have incomplete records. Mr. Everett displayed a map showing the location of the volunteered wells and where the USGS believes additional data would be beneficial. He also showed where there has been 100 feet of draw-down on aquifer levels. The USGS mapped municipal, commercial, and industrial wells. Discussion followed. The next step is to get

additional volunteers from the defined critical areas and begin to measure water levels within the next month. He provided his contact information as reverett@usgs.gov

Report of Committees

Outreach

Director Withers reported on the results of District meetings. There are now 149 more contacts with 95 more e-mail addresses. A lot of the people who attended neglected to sign the attendance sheets. The Biennial meeting agenda will include information dissemination and the elections. Director Withers asked for volunteers for a work session to develop the agenda for the May 7 meeting. Ms. Hill offered that Director Bucknam would come to the meeting. Directors McCormick, Queen, Mirabella, Hashimoto, and Withers expressed interest in working on the meeting agenda.

There were 70 Q&A's that came out of the neighborhood meetings. They were sent to Commissioner Board who in turn sent them to the state engineer's office for their responses.

Regarding the Sedalia W&SD, Director Withers reported that their attorney has asked the RWADC attorney for clarification on a few Creation Agreement items. Mr. Shepherd reported that Bell Mountain Ranch responded by letter that they are still considering joining. Ms. Hill said Sierra Vista expressed interest to her in joining the RWADC.

The County will have a meeting at the fairgrounds with a panel to discuss the pros and cons of Oil and Gas lease activity on April 27 at 6:30 pm. It happens to be the day of the next regularly scheduled meeting of the RWADC.

Upon a motion by Director Mirabella seconded by Director Rottman, the Board voted to change the regular meeting in April to the third Wednesday of the month, April 20.

Elections

Director Withers reported that he sent inquiries on "Evaluation on new Election Rules" to Bob Cole, Esq. To date there has been no response. Director Withers referred to the DEO, Sarah Shepherd's, recent correspondence on elections. He said the Board needs to direct the DEO to cancel elections. **Upon a motion by Director Mirabella with a second by Director Rottman, the Board**

delegated Director Withers to direct the DEO to cancel elections where appropriate.

Old Business

IGA Committee

Director Withers passed out the “DC Water Smart” kick-off public meeting schedule.

New Business

Work Plan - 2011

Discussion followed regarding the Work Plan for 2011. Director Withers asked the Board to approve. **Upon a motion by Director Mirabella with a second by Director Rottman, the Board considered the 2011 work plan.** Ms. Hill said she would like to see “continued receipt and action as a referral agency on E-referrals” added to the work plan in 2011. Director Mirabella suggested adding “considering ways to strategically think about a water supply plan.” Director Hashimoto suggested having a booth at the County Fair included under Outreach. Director Mirabella suggested adding guidelines about how to withdraw from the participation agreement. Director Withers suggested drafting a participation agreement application. Discussion followed. **The motion passed unanimously. [The Work Plan as revised and approved is attached to the meeting minutes].**

Approve Application for Exemption From Audit for 2010

Upon a motion by Director Rottman with a second by Director Gager, the Board approved the Audit Exemption Application.

Approve Water Provider Supply Overview

Upon a motion by Director Mirabella with a second by Director Queen the Board approved the Water Provider Supply Overview subject to technical corrections.

Sterling Ranch

Upon a motion by Director Rottman and second by Director Hashimoto the Board entered into a discussion “to submit a strongly worded referral comment asking the BOCC to reject the Sterling Ranch plan based upon the 100 % renewable water issue and their application for exemption of 18A.” Director McCormick said he has a vital interest in receiving water from Sterling Ranch and could not support Mr. Rottman’s motion. Mr. Rottman said the

RWADC Board isn't representing the interests of the rural water users unless it takes positions on such matters. Discussion followed. Director Withers suggested a more positive approach in a letter to the BOCC urging them that developments should be required to provide 100% renewable water and compliance with 18A. Director McCormick said he would like to see every development in the state provide a sustainable water plan. Director Hashimoto suggested language that says projects should be water neutral. Director Withers said he has a couple of procedural concerns. First, specific, written communication wording should be approved. Second, the issue was not on the agenda. A policy matter of this importance should be presented in the agenda to come before the Board for its consideration. Director Mirabella said she does not feel comfortable making a decision like this unless the Board is fully informed. Director Gager said this is a subject worthy of the Board's consideration. He would like the Board to consider this before the hearings of the BOCC are over. **The motion was defeated as follows by voice vote. Directors Hashimoto and Rottman voted to approve the motion. Directors McCormick, Gager, Queen, and Withers voted "no." Director Mirabella abstained.**

Upon a motion by Director Mirabella with a second by Director Queen, the Board unanimously approved meeting in Special session on March 30, 2011 at 7:00p.m. to consider the Sterling Ranch matter.

Adjournment

Upon a motion by Director McCormick with a second by Director Hashimoto, the meeting was adjourned at 9:27pm.

The next regular meeting of the Rural Water Authority of Douglas County shall be held April 20, 2011 at the Phillip S. Miller Building, 100 Third St., Castle Rock, CO 80104.

2011 RWADC Work Plan Objectives

Item Done	How to do	
1. 2012 Budget	Adopt before 12/31/11	
2. Outreach Program <ul style="list-style-type: none"> • Recruit SWSPs to sign up with RWA <ul style="list-style-type: none"> ✓ Define EQR ✓ New population estimates • Distribution lists <ul style="list-style-type: none"> ✓ E mail contacts • Biennial Meeting • Next round of public meetings • Have a booth at the County Fair 		
3. Participation Agreement & Policies <ul style="list-style-type: none"> • Service Area amendment procedure • Withdrawal form/policies • Readmission form/policies 		
4. Long Range Financial Plan <ul style="list-style-type: none"> • Financial Policies <ul style="list-style-type: none"> ✓ Deposits/investments ✓ Procurement • Possible PID development • Examine possible fees for service 		
5. Water Supply Project Development <ul style="list-style-type: none"> • Develop Water Supply Plan for Rural areas • Develop cost estimate for connections • Develop financing plan for water, pipe and operation • Possible PID development • Continue working with the Rural Water Supply Act Work Group 		
6. Well-monitoring program w/USGS <ul style="list-style-type: none"> • Choose wells • Quarterly Report to CWCB 		
7. Act as a Douglas County referral agency for rural water issues	Limit comments to groundwater issues, as needed	

Adopted 3/23/2011