

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
RURAL WATER AUTHORITY OF DOUGLAS COUNTY  
HELD  
November 15, 2017**

A regular meeting of the Board of Directors of the Rural Water Authority of Douglas County (RWADC) was held on November 15, 2017, at the Douglas County Phillip S. Miller Building, Conference Rooms A & B, 100 Third St., Castle Rock CO.

**Call to Order** Director Bucknam called the regular meeting to order at 7:35 p.m.

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**Attendance** In attendance were Directors:  
Charles Bucknam  
Barry Gager  
Hank Giclas  
Chris Kennedy

A quorum was declared.

Also in attendance were:  
Simone Aiken, Lone Tree resident and candidate for HD 44 in 2018  
Geoff Withers, Secretary to the RWADC Board, Circuit Rider of  
Colorado

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**Disclosure of Conflicts** Director Bucknam asked if any Board member had a conflict of interest with any item on the Agenda. There were none.

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**Approval of Agenda** The Agenda was approved by a **motion (Gager/Delaney)**, which passed 5-0.

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**Public Comments** Simone Aiken, resident of Lone Tree, introduced herself. She is running as a candidate in the 2018 election for the office of House District 44, northeast Douglas County.

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**Approval of Minutes** The minutes for the October 18, 2017 Business Meeting were reviewed. The minutes were approved by a **motion (Gager/Delaney)**, which passed 5-0.

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## Officer Reports

Chairman Director Bucknam had no report.

Vice Chairman Director Gager had no report.

Secretary Mr. Withers had no report.

Treasurer The Board was provided the List of Claims, the Bank Reconciliation and Schedule of Revenues, Expenditures and Fund Balance for the period ending October 18, 2017. There was one claim presented: \$1,214.32 from Colorado Circuit Rider, LLC for professional staff services.

The Schedule of Cash Position showed a balance as of November 18, 2017 of \$36,240.42.

The September 30, 2017 bank reconciliation was reviewed. The Treasurer's Report was accepted and the claims paid with a **motion (Gager/Giclas)**, which passed by a vote of 5-0, pending verification of the \$243 discrepancy by Mr. Withers.

## Old Business

### Outreach

Director Kennedy said Newsletter #6 is still in the drafting phase on the subject of "Water Conservation and Rainwater Collection." She expects it to be ready in January, after the holidays, when we can also advertise the workshop on Well construction and Maintenance..

### CWCB Well-Monitoring Program

Suzanne Paschke, at the US Geological Survey, has updated their data to include the 2017 well monitoring number with a Nov. 1 memo to the RWADC.

Director Gager will ask his contact at the Colorado Water Conservation Board if Severance Tax and/or Roundtable funds might be available next year to continue the program through 2018.

### Recruitment of Directors to Fill Vacancies

There still have been no qualified volunteers for the vacant Board positions in Districts 3 and 4, or the Douglas County at-Large Board position. There was some discussion about how to involve Ed Sutton and Jon Yung in the RWADC, since they don't qualify to be Board members, due to their residency. The Board agreed that it is not clear what their goals are, or how their interests and the Board might intersect. A discussion with them after the first of the year might be a good idea.

### Creation Agreement

Mr. Withers has not yet heard from Ron Beane that the Louviers Water and Sanitation District has signed the Revised Creation Agreement. He said he has sent an email copy of the Agreement signed by Grandview Estates, and will now add the version signed by Thunderbird WSD and send that to him as well.

### By Laws Change

The Board determined that proper notice was given, and approved the following change (in bold underlined italics) to the Bylaws by a **motion (Gager/Delaney)**, the vote being 5-0:

#### Article V., Meetings; Section 3. Notice

The Secretary shall deliver notice of all ***regular*** Board meetings to members of the Board no later than seven (7) days prior to the meeting by telephonic or electronic means.

### RWADC.org

Director Kennedy reports that she and Scot Marion of Admirable Consulting have discussed the RWADC.org website needs, and are developing a version for review. She also said that Director Bucknam forwarded to her the name of someone who has indicated that they would rebuild the RWADC website for free, and that she will get in touch with them to discuss the matter.

### Greenland Ranch Groundwater Extraction

Director Kennedy has not heard back from Tricia Bernhardt, and will report to the Board about that conversation when it occurs.

Director Gager reported that the Thunderbird WSD Board met with Dominion WSD regarding water sharing. Another tranche is coming up for discussion soon, but they are not involved with the Greenland water deal. Instead, they are getting Aurora/Denver WISE water in a pipe that will be on county property along US 85 and Airport Rd.

### 2018 Management Contract with Colorado Circuit Rider, LLC

The Board discussed the new contract, and its relationship to the dwindling treasury. Since the contract requires a 30-day cancellation notice, the Board approved the contract by a **motion (Gager/Delaney)** which passed 5-0, bearing in mind that they may choose to cancel it during the 2018 fiscal year.

### 2018 Meeting Dates

The Board approved the meeting dates of the 3<sup>rd</sup> Wednesday of each month through 2018, except for having no meeting in December. With the exception of July, the meetings will all be held in Conference Rooms A & B, Douglas County Phillip S. Miller Building, 100 3<sup>rd</sup> St., Castle Rock. Director Gager said he would

attempt to find a library meeting room for the July meeting.  
Resolution #2017-03, "A Resolution Establishing Regular Meeting  
Dates for 2018", was approved and signed.

**New Business:**

Douglas County Referrals

- No new referrals have been received in the past month.

**Adjournment**

Upon a **motion by Director Giclas, with a second by Director Gager**, the meeting was adjourned at 9:05 p.m. by a 5-0 vote.

The next regular meeting of the Rural Water Authority of Douglas County shall be held on

January 17, 2018 at the  
Douglas County Phillip S. Miller Building  
Conference Rooms A & B  
100 Third St., Castle Rock

Minutes approved on January 17, 2018



Geoff Withers, Secretary