

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
RURAL WATER AUTHORITY OF DOUGLAS COUNTY
HELD
January 28, 2015**

A regular meeting of the Board of Directors of the Rural Water Authority of Douglas County (RWADC) was held on January 28, 2015 at the Phillip S. Miller Building, 100 Third St. Castle Rock, CO.

Attendance

In attendance were Directors:

Ron Beane
Barry Gager
Hank Giclas
Jack LaPorte
Commissioner Roger Partridge

Excused: Directors Bucknam, Dearborn and Love, by a **motion (Beane/Giclas)** that was approved unanimously.

Also in attendance was:

Geoff Withers, RWADC Administrator, Circuit Rider of Colorado, Jim Pals, Lee Croissant, David Boyle, Pete Hoffman, Christy Kidd, Kevin Creedon, Connie Stoffel, Christine Hashimoto, Jason Inglethorn

Call to Order

Director Gager called the regular meeting to order at 7:04 p.m. and declared a quorum was present.

Disclosure of Conflicts

Director Gager asked if any Board member had a conflict of interest with any item on the Agenda. Commissioner Partridge said he would be leaving the meeting prior to discussion of Douglas County Referrals in New Business, to avoid any *ex parte* discussion. Director Gager said that if his work as a petroleum geologist should create a conflict in discussions of any oil and gas development applications, he would abstain from those discussions and actions, if any.

Approval of Agenda

Director Gager presented the Agenda. An item called "Letter of Support for the Northwest Douglas County Water Project" was added to New Business. A **motion (Giclas/Partridge)** to approve the Agenda as amended was made and unanimously approved.

Public Comments

The members of the public attending were asked to introduce themselves, and there was some discussion about current issues in some of their neighborhoods. Of particular interest is that Keene Ranch has been monitoring well water levels for six years. Mr. Withers handed out a postcard from Tri County Health which promoted information on their website at www.tchd.org/water.htm about water quality testing.

Presentation

Tim Murrell, Water Resources Planner with Douglas County, presented information about activities in the county's Water Alternatives Program. The Program implements a policy of the Douglas County Board of Commissioners to assist homeowners who rely upon wells as a source of water in developing a sustainable, renewable water supply of sufficient quantity and quality. The first project in northwest Douglas County would provide a renewable, sustainable water supply to Plum Valley Heights, Chatfield East, Chatfield Estates and Chatfield Acres subdivisions, and the Titan Industrial Park, 251 single family home tap equivalents (EQRs), at a total cost of about \$15 million for storage, piping, design, etc. A feasibility study identified Roxborough Water & Sanitation District to be the most likely water provider, using a reliable water source from Aurora to serve the 251 EQRs. An election in the four subdivisions asking for authority to include (i.e., annex) to Roxborough, incur indebtedness, levy property taxes and pay tap fees was approved by 94% of the voters. Financing costs are being defrayed by loans and grants from a number of sources, including Roxborough Water & Sanitation District, the City of Aurora, Douglas County, the Colorado Water Conservation Board and the Colorado Water Resource and Power Development Authority. There is water supply capacity to serve an additional approximately 65 EQRs outside those in the existing project area, if some nearby residents want to avail themselves of that opportunity. Construction is expected begin in 2017. Tim also reported that Douglas County has also reserved about 2700 acre feet of WISE water from Denver and Aurora, the use of which has not yet been identified. Happy Canyon Estates and Grandview Estates are considering getting involved in the Water Alternatives Program as well.

Approval of Minutes

A **motion (Beane/Giclas)** to approve the draft minutes of the September 24, 2014 Meeting. The motion was approved unanimously, by a vote of 5-0.

Officer Reports

There was no report from the Chairman, Vice Chairman or Secretary.

Treasurer - Claims & Financial Statements

Claims for December. The Board was provided the list of Claims and Financial Statements for the period ending November 19, 2014. Four claims were presented: \$995.63 from Circuit Rider of Colorado, LLC for professional staff services, \$1,492.31 from the Colorado Special Districts Property and Casualty Insurance Pool, \$325.32 for dues from the Special District Association, and \$350 from Charles T. Wilson, the insurance pool's broker. The claims were approved by a **motion (Partridge/Giclas)** unanimous vote of 5-0.

Mr. Withers directed the Board's attention to the Schedule of Cash Position, noting that the fund balance of the Authority as of December 31, 2014 is presented as \$67,547, which includes the Claims paid this month. Seeing that \$7,630 is due from the Colorado Water Conservation Board as reimbursement for the October grant payment, and can be considered an account receivable, total available funds are \$75,177.

Claims for January. The Board was provided the list of Claims and Financial Statements for the period ending January 28, 2015. Three claims were presented: \$738.13 from Circuit Rider of Colorado, LLC for professional staff services, \$16 from the Douglas County Clerk and Recorder for a filing fee, and \$4,523.50 from USGS for the well monitoring program. The claims were approved by a **motion (Beane/Partridge)** unanimous vote of 5-0.

Mr. Withers directed the Board's attention to the Schedule of Cash Position, noting that the fund balance of the Authority as of January 28, 2015 is presented as \$69,900, which includes the Claims paid this month. Seeing that \$4523.50 is due from the Colorado Water Conservation Board as reimbursement for the October grant payment, and can be considered an account receivable, total available funds are \$74,424.

The Treasurer's Reports for December and January were accepted by a **motion (Beane/Partridge)**, which was approved unanimously.

Old Business

Well Monitoring Grant

Director Gager reported that the grant application for the third phase of the program was approved by the Colorado Water Conservation Board (CWCB) at their January 27, 2015 meeting. Director Gager also reported that he has discovered about \$19,000 in paid USGS invoices during 2011 and 2012 that were not reimbursed by the CWCB. CWCB staff has indicated that getting reimbursement shouldn't be a problem, but it may take a while.

2015 Board Meetings

The list of meeting dates for 2015 has been updated to reflect a meeting place for the September and October Board meeting: Christ Episcopal Church, 615 4th St., Castle Rock.

2015 Election and Biennial Meeting

Director Gager reported that Rhett Everett of the USGS has not yet committed to making a presentation at the Board's Biennial Meeting on the RWADC Well-Monitoring program. The funds for his time to do that are not included in the current contract for services.

Sarah E. E. Shepherd was designated as the Rural Water Authority of Douglas County's Election Official by a **motion (Giclas/Partridge)** which passed unanimously by a vote of 5-0.

Since the Board must have a current list of electors, according to the RWADC Creation Agreement, the Board agreed by consensus to direct Mr. Withers to revise the old list accordingly, which is estimated to take 2 hours.

District Director and Small Water System Provider Director Self-Nomination Forms were distributed. The following seats on the Board are to be elected this year: small water provider seats 2 and 3 (Directors Beane and Gager), districts 3 and 4 for four-year terms (Directors Dearborn and LaPorte), and districts 1 & 2 (Directors Giclas, and Love) for the remaining two years of the term for which a vacancy appointment was made. If an appointment is made to the vacant seat in District 5 before the election, that seat will also be elected for the remaining two years of the term. Director Bucknam's seat is the only one that will not have an election this year.

An idea for a presentation was made by Director Bucknam to Director Gager (in addition to one by Mr. Everett on the Well-Monitoring program): possibly one on water certification from Red Rocks Community College.

Strategic Planning

Commissioner Partridge stated that the Douglas County Water Alternatives Program will likely be very important in the future, given the overwhelming support for the project in northwest Douglas County. The residents there have been working on the problem for the past twenty years or so, so it was well-documented in their case. The challenge in other areas will be to present people with a complete picture of the alternatives. The more residents can get off wells, the better it will be for those who might not be able to secure an alternate source of water. The RWADC could research available financial assistance for people who abandon their wells and adjudicated water. Perhaps the county can assist in some way, and

there may be other sources as well. Finding some incentives for people to change over to a sustainable supply will be very important.

New Business:

Letter of Support to Northwest Douglas County

The letter to the Colorado Water Conservation Board, which was requested by Pat Mulhern, was discussed. Changes suggested by Directors Bucknam and Gager were approved by a **motion (Giclas/Partridge)** by a vote of 5-0.

Colorado Oil & Gas Conservation Commission Applications

No applications have been received to date for exploration within the RWADC service area. The RWADC Board discussed the upcoming Local Government Designee training by the COGCC. Any Board member who wants to should take advantage of that opportunity.

Douglas County Referrals

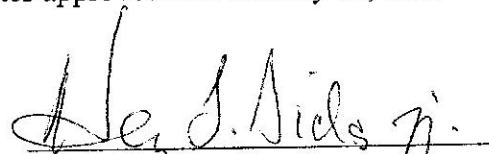
The Board discussed the possibility of training on the intricacies of Douglas County's referral system.

Adjournment

Upon a motion by Director Giclas, with a second by Director Beane, the meeting was adjourned at 9:35 p.m.

The next regular meeting of the Rural Water Authority of Douglas County shall be held at 7:00 on February 25, 2015 at the Miller Building, 100 Third St., Castle Rock, in Conference Rooms A & B.

Minutes approved on February 25, 2015


Director Henry Giclas, Secretary