

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
RURAL WATER AUTHORITY OF DOUGLAS COUNTY
HELD
August 26, 2015**

A regular meeting of the Board of Directors of the Rural Water Authority of Douglas County (RWADC) was held on August 26, 2015 at the Phillip S. Miller Building, 100 Third St. Castle Rock, CO.

Call to Order Director Gager called the regular meeting to order at 7:15 p.m. and declared a quorum was present.

Attendance In attendance were Directors:
Charles Bucknam
Barry Gager
Hank Giclas
Chris Kennedy

Excused: Director Ron Beane and Commissioner Roger Partridge, by a **motion (Bucknam/Giclas)** approved by a vote of 4-0.

Also in attendance was:
Geoff Withers, RWADC Administrator, Circuit Rider of Colorado,

Disclosure of Conflicts Director Gager asked if any Board member had a conflict of interest with any item on the Agenda. Director Gager said that if his work as a petroleum geologist should create a conflict in discussions of oil and gas development applications, he would abstain from those discussions and actions, if any.

Approval of Agenda The Agenda was approved by **motion (Bucknam/Giclas)** by a vote of 4-0.

Public Comments There were none.

Approval of Minutes The minutes of the Board meeting held on July 22, 2015 were considered. A **motion (Bucknam/ Beane)** to approve the minutes of the June 24, 2015 meeting was made. The motion passed unanimously.

Officer Reports

Chairman Director Gager reported that head a new bank signature card to circulate for the officers' signatures.

Vice Chairman Director Bucknam reported that he attended the recent Douglas County Planning Commission meeting, at which was considered the approval of a 42" pipeline from the WISE water line along E470 to the water treatment plant below Hess Reservoir. The planning Commission approved the application. He learned at that meeting that the Board of County Commissioners (BoCC) was then in a meeting to consider changes to the Parker-Douglas County Intergovernmental Agreement, consisting of land exchanges along the south side of the Town of Parker. He attended that meeting as well, and reports that the BoCC approved those changes.

Secretary Director Kennedy had no Secretary report.

Treasurer Report - Claims & Financial Statements

Claims for July. The Board was provided the list of Claims and Financial Statements for the period ending August 26, 2015. One claim was presented: \$1,208.39 from Colorado Circuit Rider, LLC (CCR) for professional staff services. The claim was approved by a **motion (Bucknam/Giclas)** with a unanimous vote of 4-0.

Mr. Withers directed the Board's attention to the Schedule of Cash Position, noting that the fund balance of the Authority as of August 26, 2015 is presented as \$75,847, which includes the Claims paid this month. In addition, there appear to be two grant reimbursements due from the CWCB in the amounts of \$3,778.50 and \$1,300 from April and July, which could be considered receivables. The total assets then would be \$79,767.50.

The Treasurer's Report and Claims for April was accepted by a combined **motion (Bucknam/Giclas)**, which was approved unanimously.

Old Business

Strategic Planning

Director Kennedy submitted a final draft of the message that could go out to the RWADC email list, outlining the Board's effort to dispel some misconceptions about Well Permits.

The Board discussed the draft, and Director Kennedy volunteered to finalize the wording for an expected "send" date of September 9. The response to this will dictate whether or not to do another message on another topic, for consideration at the next meeting.

The eMessage will also be posted on the RWADC web site. A modified version will be prepared for submission to Your Hub and News-Press as a press release.

This plan was approved by a **motion (Bucknam/Kennedy)** approved 4-0.

CWCB Contract Director Gager is still working with the CWCB staff on a the amount left in the grant fund. The “new contract” is actually simply a new encumbrance in the state accounting system. An EFT (electronic Funds Transfer) is pending, to expedite and simplify future CWCB reimbursements.

Director Gager is still waiting on the USGS for a contract extension.

New Business:

Colorado Oil & Gas Conservation Commission Applications

The COGCC is recruiting people for a Local Government Designee training session. If anyone wants to go, let Director Bucknam know. No COGCC applications have been received to date for exploration within the RWADC service area.

Douglas County Referrals


No Planning Commission applications have been received to date for activity within the RWADC service area.

Adjournment

Upon a motion by Director Giclas, with a second by Director Bucknam, the meeting was adjourned at 8:35 p.m.

The next regular meeting of the Rural Water Authority of Douglas County shall be held at 7:00 on September 26, 2015 at Christ Episcopal Church, 615 4th St. 80104, Castle Rock.

Minutes approved on September 26, 2015



Director C.L. Kennedy, Secretary