

# Rural Water Authority of Douglas County

P.O. Box 4610, Parker, CO 80134

[www.rwadc.org](http://www.rwadc.org)

Wednesday, March 25, 2020, 7:00 pm

Phone: 1-612-421-0944, code 382222 (or host 5564)

## Business (Conference Call) Meeting Minutes

- Call Meeting to Order - 7:05pm
- Roll Call - all directors present; ChrisK and CharlesB arrive about 7:20pm
- Disclosure of Conflicts of Interest - standard possible BarryG: TWSD may pursue water from DWSD.
- Approval of Agenda - removed Nov minutes, added February; JackD moved, MaryL 2<sup>nd</sup>, unanimous
- Public comments
  - Commissioner candidates – old item, but MaryL will send a note to the one candidate attendee at Feb mtg.
- Approval of Minutes
  - November 13, 2019 - removed: done in Jan
  - January 22, 2020 (due to all business items being postponed at Feb mtg) - JackD moved, CharlesB 2<sup>nd</sup>, unanimous
  - Feb 26, 2020 - JackD moved, CharlesB 2<sup>nd</sup>, unanimous
- Officers Reports
  - Chairman, Vice Chairman, Secretary, Treasurer
    - Sec (CharlesB): sampled 5 more homes in Grandview Estates for baseline water, w/ radon, radium & Uranium; ~\$800 per sample.
    - Treas (BarryG for treasurer): went over claims and financial report for Jan & Feb. Claims approved unanimously (JackD moved, MaryL 2<sup>nd</sup>). Treasurer report approved unanimously (MaryL moved, ChrisK 2<sup>nd</sup>).
- Old Business
  - Foundation discussion - IRS “Determination Letter” received 2/19/20, so it is able to receive charitable contributions. Charles B mentioned that IREA will “take” the annual capital credits towards monthly payment, but customers might be able to pass them to a 201c3 such as the Foundation.
  - Outreach to Well Owners & RWADC.org website - ChrisK: Hope to organize a Landscaping seminar, probably at the same old ranch house south of Castle Rock where we discussed well permitting, and plans to contact HOAs to help drum up interest. New (inactive) website is mostly cleaned up, but a number of the old Newsletters contain broken links that need to be fixed. There are a few more things for Scott to fix, but he’s almost done.
  - USGS/CWCB Well-Monitoring Program - Waiting to hear if the CWSC Severance Tax Fund will grant the USGS about \$14000 to continue monitoring for another year.
  - Board Vacancies
    - Districts 3 & 4, Small Water System Provider #2 - no discussion.
- New Business
  - Audit exemption - has been signed by 4 directors. Will be delivered by BarryG to Sarah at Circuit Rider to copy and send original to the State, for receipt by 3/31/20.
  - Douglas County Referrals – from Feb Agenda. Both are due in 1-2 days, probably no water issues.
- ADJOURN - at 8:25pm; approved unanimously (JackD moved, MaryL 2<sup>nd</sup>).

Next Regular Board Meeting – April 22, 2020, 7:00 p.m.

# Rural Water Authority of Douglas County

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[www.rwadc.org](http://www.rwadc.org)

Wednesday, May 27, 2020, 7:00 pm

Phone: 1-612-421-0944, code 382222 (or host 5564)

## Business Conference Call Meeting Minutes

- Call Meeting to Order -7:04pm
  - Roll Call - Jack D., Charles B., Tricia B., Barry G., Chris K.
  - Disclosure of Conflicts of Interest - Barry G: TWSD-DWSD discussions; TWSD has one and plans more “peripheral” (relatively close to property boundary) wells.
  - Approval of Agenda - add discussion of meeting style to new business. CharlesB motion, JackD 2<sup>nd</sup>; unanimous
  - Public comments - none
  - Approval of Minutes
    - April 22, 2020 – no meeting
    - March 25, 2020 - CharlesB motion, ChrisK 2<sup>nd</sup>; unanimous
  - Officers Reports
    - Chairman, Vice Chairman, Secretary, Treasurer
      - - Vice Chair: plastic & synthetic liner finally being placed by Aqua in Chambers Reservoir.
      - - Treas: Claims approved - CharlesB motion, ChrisK 2<sup>nd</sup>; unanimous; Treas Rpt approved - CharlesB motion, JackD 2<sup>nd</sup>; unanimous
  - Old Business
    - Foundation discussion - Geoff W is managing; nothing new yet
    - Outreach to Well Owners & RWADC.org website
      - Outreach: Chris K. – now looking at a newsletter on water conservation, perhaps to incorporate landscaping information
      - Website: Chris K. – new website nearly done, waiting on vendor to go live. Need to add 2019 & 2020 budgets; may add advice on tree watering needs; most previously-broken links have been fixed
    - USGS/CWCB Well-Monitoring Program
      - - The CWCB has declined to fund the program this coming year via their severance tax fund.
      - - BarryG has drafted (and provided a copy to each RWADC director) a letter to the DougCo Commissioners addressing how the USGS/RWADC water-level monitoring project fits in with stated objectives in the county 2040 Master Plan and asks for some financial assistance to continue the project for another year.
    - Board Vacancies
      - Districts 3 & 4, Small Water System Provider #2 - no discussion
  - New Business
    - Renewable Energy Credits - CharlesB will write a draft of his research on this subject.
    - Douglas County Referrals
      - **US2020-007** 10587 N. Delbert Road. Request for use by special review approval to allow for a caretaker residence on 20.133 acres zoned Agricultural One (A-1). (05/29/20, Gager)
        - - Per BarryG, the owners want to add a 3<sup>rd</sup> dwelling on the property. They have sufficient adjudicated water, but the well permit issues are murky. He will review and draft a response.
- Meeting style. – no directors were interested in going back to in-person meetings yet, and maybe not for quite some time. Discussed phone conference and online meeting options. Decided to try, in order of preference: Zoom video online, Ring Central, and Free Conference Calling (current method).

- ADJOURN - 8:45pm JackD motion, ChrisK 2<sup>nd</sup>; unanimous

Next Regular Board Meeting – June 24, 2020, 7:00 p.m.  
Method to be determined

# Rural Water Authority of Douglas County

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[www.rwadc.org](http://www.rwadc.org)

Wednesday, June 24, 2020, 7:00 pm

ZOOM meeting online at:

<https://us04web.zoom.us/j/72882781768?pwd=c3l5dmdZSDRDS3hUalhtU05hdjZwdz09>

## Business Online Meeting Minutes

- Call Meeting to Order - 7:05pm
- Roll Call - JackD, CharlesB, TriciaB, BarryG, MaryL(7:38); Excused ChrisK (Charles-motion, Jack-2<sup>nd</sup>, unanimous)
- Disclosure of Conflicts of Interest - BarryG: TWSD-DWSD discussions, TWSD peripheral well(s)
- Approval of Agenda - Charles-motion, Jack-2<sup>nd</sup>, unanimous
- Public comments - none
- Approval of Minutes
  - May 27, 2020 - Charles-motion, Tricia-2<sup>nd</sup>, unanimous
- Officers Reports
  - Chairman, Vice Chairman, Secretary, Treasurer
    - Treasurer: don't have current report, but have verbal from CRC that claims will be same as last month. Approved to pay any claims totaling less than \$100: Charles-motion, Jack-2<sup>nd</sup>, unanimous
- Old Business
  - Foundation (RWFDC) discussion - plan to meet in next couple weeks, probably at CRC office. Suggestion made to check on any Covid-19 restrictions, and to consider a virtual online meeting. BarryG noted that this is not a public meeting but would check if RWADC directors are welcome.
  - Outreach to Well Owners & RWADC.org website - none (ChrisK couldn't get logged on to mtg)
  - USGS/CWCB Well-Monitoring Program - BarryG informed that the County was sent a letter via email on May 29 pointing out how the monitoring program fits with language in the County Master Plan, and asks for financial help from the County to continue it for another year. On June 22 the email recipient claimed never to have seen it, and on the 23<sup>rd</sup> passed it to the County Manager.
  - Board Vacancies
    - Districts 3 & 4, Small Water System Provider #2 - no activity
- New Business
  - Renewable Energy Credits - CharlesB: still in progress
  - Douglas County Referrals
    - None
  - Tricia noted that Colorado Water Education has just published an updated booklet on the Groundwater of Colorado.
  - Mary, being experienced in customer outreach, will contact Chris to offer help with outreach and/or the new website.
- ADJOURN - 8:20 pm, Charles-motion, Mary-2<sup>nd</sup>, unanimous

Next Regular Board Meeting – July 22, 2020, 7:00 p.m.

Online – to be determined

# Rural Water Authority of Douglas County

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[www.rwadc.org](http://www.rwadc.org)

Wednesday, July 22, 2020, 7:00 pm

ZOOM meeting online at:

<https://us04web.zoom.us/j/6099578948?pwd=bUNaRDVaT28vSUIaV0xHMIY2QXFZUT09>

Meeting ID: 609 957 8948

Passcode: 6NgGwF

## Business Online Meeting Minutes

- Call Meeting to Order – 7:05pm
- Roll Call – all present (Tricia Bernhart joined ~7:30pm)
- Disclosure of Conflicts of Interest – potential usual: Gager- TWSD & DWSD have had discussions about water sales
- Approval of Agenda – Bucknam motioned, Lynch 2<sup>nd</sup>; unanimous
- Public comments - none
- Approval of Minutes
  - June 24, 2020 - Bucknam motioned, Lynch 2<sup>nd</sup>; unanimous
- Officers Reports
  - Chairman, Vice Chairman, Secretary, Treasurer - none
- Old Business
  - Foundation discussion – Withers, Gager & Shepherd(mgr) met to discuss assets & goals. Have a domain name and simple draft website, which uses WIX. Gager is to draft a solicitation letter, Withers a budget.
  - Outreach to Well Owners & RWADC.org website – Kennedy: no seminars in near future; will send email blast to notify of new website when done. Website nearly done; broken links fixed or removed; need some missing minutes.
  - USGS/CWCB Well-Monitoring Program – Gager: still waiting on official publication of USGS report thru June 2019. On June 30<sup>th</sup>, we received an email from Kati Rider, Douglas County Planning Mgr, that “The Board considered this request this morning and have opted not to provide funding.” The Foundation is working on soliciting funds to continue. Lynch, re: fundraising – be bold, shameless and consistent.
  - Board Vacancies
    - Districts 3 & 4, Small Water System Provider #2 - Bucknam will chase HOAs in Dist’s 3 & 4.
- New Business
  - Renewable Energy Credits – in progress
  - Douglas County Referrals
    - US2020-026** Algra Minor Development. Application is for a Minor Development to subdivide a 27.906-acre tract of land into three residential lots and one tract. The property is zoned Rural Residential and is located in the central portion of the County, approximately 250 southeast of the intersection of Haystack Road and Lake Gulch Road and bordered by the Town of Castle Rock to the north. (08/13/20, Gager).
- ADJOURN - 8:44pm, Delaney motion, Kennedy 2<sup>nd</sup>, unanimous.

Next Regular Board Meeting – August 26, 2020, 7:00 p.m.

Online – to be determined

# Rural Water Authority of Douglas County

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[www.rwadc.org](http://www.rwadc.org)

Wednesday, August 26, 2020, 7:00 pm

ZOOM meeting online at:

<https://us04web.zoom.us/j/6099578948?pwd=bUNaRDVAT28vSUIaV0xHMIY2QXFZUT09>

Meeting ID: 609 957 8948

Passcode: 6NgGwF

## Business Online Meeting Agenda and Minutes

- Call Meeting to Order 7:03pm
- Roll Call C. Bucknam, M. Lynch, T. Bernhardt, B. Gager, J. Delaney; C. Kennedy: excused; Bucknam motion, Lynch 2<sup>nd</sup>, unanimous)
- Disclosure of Conflicts of Interest Gager usual: Thunderbird WSD discussions with Dominion WSD
- Approval of Agenda approved; Bucknam motion, Lynch 2<sup>nd</sup>, unanimous
- Public comments -none
- Approval of Minutes
  - July 22, 2020 approved: ; Bucknam motion, Delaney 2<sup>nd</sup>, unanimous
- Officers Reports
  - Chairman, Vice Chairman, Secretary, Treasurer -Sec: C. Bucknam: will write up a short synopsis of Chambers Reservoir activity
- Old Business
  - Foundation discussion - Online zoom mtgs held 8/4,11&25. Working on website and compiling info for a donation-solicitation package. J. Delaney suggested hiring a service to cold-call for donations.
  - Outreach to Well Owners & RWADC.org website C. Kennedy not present; J. Delaney noted that he's seen instances of using Google Drive to display everything, but with controls on who can see what.
  - USGS/CWCB Well-Monitoring Program - B. Gager: nothing new beyond RWF activity. C. Bucknam suggested that the RWF narrative include mention of the overall contribution of Grandview Estates Water Conservancy district and its citizens.
  - Board Vacancies
    - Districts 3 & 4, Small Water System Provider #2 - C. Bucknam said he would try to contact parties in Dist's 3 & 4 who might be interested.
- New Business
  - Renewable Energy Credits - nothing yet
  - Douglas County Referrals
    - US2020-026** Algra Minor Development. Application is for a Minor Development to subdivide a 27.906-acre tract of land into three residential lots and one tract. The property is zoned Rural Residential and is located in the central portion of the County, approximately 250 southeast of the intersection of Haystack Road and Lake Gulch Road and bordered by the Town of Castle Rock to the north. (08/13/20, Gager)
    - SB2020-038** Reata South Filing 1, 4th Amendment Minor Development. A proposed Minor Development to replat Tracts B and M and part of the Stroh Road right-of-way into 9 residential lots and four tracts. The property is zoned Planned Development (PD) as part of the Reata South PD, 7th Amendment, and is located approximately 500 feet east of the intersection of South Parker Road (State Highway 83) and Stroh Road and partially bordered to the north and west by the Town of Parker. (9/17/20, Bucknam)
    - MI2020-010** Water Appeal for Sterling Ranch Planned Development. (9/8/20, Gager)
  - ADJOURN - 8:35pm; ; Delaney motion, Bucknam 2<sup>nd</sup>, unanimous

Next Regular Board Meeting – September 23, 2020, 7:00 p.m.

Online – to be determined



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**2020 Meetings Notice**

[www.rwadc.org](http://www.rwadc.org)

4<sup>th</sup> Wednesday, September 23, 2020, 7:00 pm  
4<sup>th</sup> and Last Wednesday, October 28, 2020, 7:00 pm  
3<sup>rd</sup> Wednesday, November 18, 2020, 7:00 pm

Join Zoom Meeting

<https://uso4web.zoom.us/j/6099578948?pwd=bUNaRDVaT28vSUIaVoxHMIY2QXFZUTog>

Meeting ID: 609 957 8948, Passcode: 6NgGwF

Business Online Meeting Agenda, with Minutes

- Call Meeting to Order - 7:04pm
- Roll Call - all directors present (M. Lynch arrived 7:14pm)
- Disclosure of Conflicts of Interest - B. Gager: same as usual
- Approval of Agenda Delaney motion, Bucknam 2<sup>nd</sup>; unanimous
- Public comments - none
- Approval of Minutes
  - Aug 26 , 2020 Bucknam moved to table until October mtg, Delaney 2<sup>nd</sup>; Unanimous
- Officers Reports
  - Chairman, Vice Chairman, Secretary, Treasurer - no reports except Treasurer, which was approved,  
including paying the claims: Bucknam motion, Lynch 2<sup>nd</sup>; unanimous
- Old Business

- Foundation - Gager said he would forward the current draft letter to be sent to prospective donors
- Outreach to Well Owners & RWADC.org website - Kennedy: Outreach – nothing new. Website: having issues with broken links, where items in linked-to websites have been moved or removed; need 2019 – 2020 minutes; want to add where the Agenda is posted.
- USGS/CWCB Well-Monitoring Program - Gager: no change
- Board Vacancies
  - □ Districts 3 & 4, Small Water System Provider #2 Bucknam: still need to contact prospective parties/persons, esp in Dist's 3 & 4
- Renewable Energy Credits - Bucknam: maybe something coming in future

- New Business

- Douglas County Referrals

- **SB2019-073** Sterling Ranch Preliminary Plan 6. This is the second referral regarding this application. The initial referral was sent in February of 2020. A preliminary plan application for 548 residential lots, 6 superblock lots, and 21 tracts on 265.92 acres of land within the Sterling Ranch Planned Development. In addition, the Sterling Ranch Community Authority Board is proposing a reduced water demand standard. The site is located west of Moore Road, approximately one mile south of its intersection with Titan Road. (9/25/20, Gager) - feel application is premature, as it assumes water appeal will be approved.
- **SB2020-038** Reata South Filing 1, 4th Amendment Minor Development. A proposed Minor Development to replat Tracts B and M and part of the Stroh Road right-of-way into 9 residential lots and four tracts. The property is zoned Planned Development (PD) as part of the Reata South PD, 7th Amendment, and is located approximately 500 feet east of the intersection of South Parker Road (State Highway 83) and Stroh Road and partially bordered to the north and west by the Town of Parker. (9/17/20, Bucknam) – no water issues
- **MI2020-010** Water Appeal for Sterling Ranch Planned Development. (9/8/20, Gager) - many objectors, with a host of issues. See County website for responses, incl RWADC's.

- 2021 Budget Planning - draft will be presented at Oct mtg, and Budget Hearing at Nov mtg.

□ ADJOURN - 8:48pm: Delaney motion, Kennedy 2<sup>nd</sup>; unanimous

**Next Regular Board Meeting – 4<sup>th</sup> and Last Wednesday, October 28, 2020, 7:00 pm**

<https://uso4web.zoom.us/j/6099578948?pwd=bUNaRDVaT28vSUlaVoxHMIY2QXFZUT09>

Meeting ID: 609 957 8948, Passcode: 6NgGwF





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**2020 Meetings Notice**

[www.rwadc.org](http://www.rwadc.org)

4<sup>th</sup> and Last Wednesday, October 28, 2020, 7:00 pm

Join Zoom Meeting

<https://us04web.zoom.us/j/6099578948?pwd=bUNaRDVaT28vSUIaVoxHMIY2QXFZUT09>

Meeting ID: 609 957 8948, Passcode: 6NgGwF

Business Online Meeting Agenda and Minutes

- Call Meeting to Order 7:19pm
- Roll Call - Gager, Delaney, Bucknam & Bernhart present; Kennedy & Lynch excused: Delaney, Bucknam; unanimous
- Disclosure of Conflicts of Interest - Gager: usual pot'l conflict of TWSD & DWSD discussions
- Approval of Agenda - as amended (add Liability Insur, to New Bsns); Delaney, Bucknam; unanimous
- Public comments - none
- Approval of Minutes
  - Aug 26 , 2020 - approved; Bucknam, Delaney; unanimous
  - Sept 23, 2020 - approved; Bucknam, Delaney; unanimous
- Officers Reports
  - Chairman, Vice Chairman, Secretary, Treasurer

Chairman talked about a discussion with current and old members of Louviers Water & Sanitation District (LWSD), esp about their problem with slightly high (above MCL) radium concentrations in recent tests of their newest Arapaho well, and potential remedy methods.

Treasurer Claims and Financials were both approved; Bucknam, Delaney; unanimous

- Old Business

- Foundation - nearly done with a Funding Info Packet to use for soliciting donations
- Outreach to Well Owners & RWADC.org website – fairly long discussion about making better connection with our ~8000 customers
- USGS/CWCB Well-Monitoring Program
- Board Vacancies
  - □ Districts 3 & 4, Small Water System Provider #2 - Gager also asked LWSD if one of their directors might wish to serve on the RWADC board.
- Renewable Energy Credits - nothing new

- New Business

- Douglas County Referrals

- **SB2019-073** Sterling Ranch Preliminary Plan 6. This is the second referral regarding this application. The initial referral was sent in February of 2020.  
A preliminary plan application for 548 residential lots, 6 superblock lots, and 21 tracts on 265.92 acres of land within the Sterling Ranch Planned Development. In addition, the Sterling Ranch Community Authority Board is proposing a reduced water demand standard. The site is located west of Moore Road, approximately one mile south of its intersection with Titan Road. (9/25/20, Gager) - this will not be heard unless and until the Sterling Ranch Water Appeal is approved. On Oct 19 the Planning Commission voted, 4 to 3, to recommend approval to the BOCC, which should hear it on Tue Nov 11<sup>th</sup>.

- 2021 Budget Proposal -Gager presented an initial draft 2021 Budget for review that included potential contributions generous enough to continue the USGS well-monitoring program for another year.
- Liability Insurance - discussion about whether the Authority and/or Directors really needed liability insurance. No director present felt the need for personal insurance.
- 

□ ADJOURN - 9:24pm Delaney, Bucknam; unanimous

**Next Regular Board Meeting – 3<sup>rd</sup> Wednesday, November 18, 2020, 7:00 pm**

<https://uso4web.zoom.us/j/6099578948?pwd=bUNaRDVaT28vSULaVoxHMIY2QXFZUT09>

Meeting ID: 609 957 8948, Passcode: 6NgGwF



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**2020 Meetings Notice**

[www.rwadc.org](http://www.rwadc.org)

3rd Wednesday, November 18, 2020, 7:00 pm

**Join Zoom Meeting**

<https://uso4.web.zoom.us/j/6099578948?pwd=bUNaRDVaT28vSUIaVoxHMIY2QXFZUT09>

Meeting ID: 609 957 8948, Passcode: 6NgGwF

**2021 Budget Online Meeting Agenda and Minutes**

- Call 2021 Budget Meeting To Order - 7:13pm
- Roll Call - Gager, Delaney, Bucknam, Kennedy & Bernhart present; Lynch excused: Delaney motion, Bucknam 2nd; unanimous
- Presentation of Draft 2021 Budget
- Discussion and Changes - none
- Approval of 2021 Budget -
- Adjourn 2021 Budget Meeting - 7:31pm; Bucknam motion, Delaney 2<sup>nd</sup>; unanimous

**Business Online Meeting Agenda**

- Call Business Meeting to Order - 7:32pm
- Roll Call - same as above; Lynch excused: - Bucknam motion, Delaney 2<sup>nd</sup>; unanimous
- Disclosure of Conflicts of Interest - Gager: usual pot'l conflict of TWSD & DWSD discussions
- Approval of Agenda - Bucknam motion, Kennedy 2<sup>nd</sup>; unanimous

- Public comments - none
- Approval of Minutes
  - Oct 28, 2020 - approved; Bernhart, Delaney; unanimous
- Officers Reports
  - Chairman, Vice Chairman, Secretary, Treasurer
    - Treasurer: Claims (Bucknam, Kennedy: unanimous) and Financials (Delaney, Kennedy; unanimous) approved.
- Old Business
  - Foundation - Gager: plan to use Found'n subscriber list and Authority contact list to solicit individuals' donations during Colorado Gives period.
  - Outreach to Well Owners & RWADC.org website - Chris has a "list", in grid or excel format, of well owners in the county; and separately, will pass along to all directors a link or url to the draft new website for RWADC.
  - USGS/CWCB Well-Monitoring Program - Barry needs to re-contact the USGS about fundraising efforts and potential readings in 2021.
  - Board Vacancies
    - Districts 3 & 4, Small Water System Provider #2 - no traction
  - Renewable Energy Credits - no more info yet
- New Business
  - Douglas County Referrals
    - **SB2019-073** Sterling Ranch Preliminary Plan 6. This is the second referral regarding this application. The initial referral was sent in February of 2020. A preliminary plan application for 548 residential lots, 6 superblock lots, and 21 tracts on 265.92 acres of land within the Sterling Ranch Planned Development. In addition, the Sterling Ranch Community Authority Board is proposing a reduced water demand standard. The site is located west

of Moore Road, approximately one mile south of its intersection with Titan Road. (9/25/20, Gager)  
- next BOCC mtg to discuss is Tue 12/8/20. Chatfield Community Association (CCA) has been a  
good intervener in this "case". The board agreed (Bucknam motion, Bernhart 2<sup>nd</sup>; unanimous) to  
support CCA, and similar groups, in their communications with the county about groundwater usage.

Adjourn - 9:03pm; Kennedy, Bernhart; unanimous

**Next Regular Board Meeting – 4th Wednesday, January 27, 2021, 7:00 pm**

**(No December 2020 meeting)**

<https://uso4.web.zoom.us/j/6099578948?pwd=bUNaRDVaT28vSUIaVoxHMIY2QXFZUTog>

Meeting ID: 609 957 8948, Passcode: 6NgGwF

Unanimously Approved  
at 1/27/21 meeting  
Barry Gager