

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
RURAL WATER AUTHORITY OF DOUGLAS COUNTY
HELD
June 20, 2018**

A regular meeting of the Board of Directors of the Rural Water Authority of Douglas County (RWADC) was held on June 20, 2018, at the Douglas County Phillip S. Miller Building, Conference Rooms A & B, 100 Third St., Castle Rock CO.

Call to Order Director Bucknam called the regular meeting to order at 7:02 p.m.

Attendance In attendance were Directors:

Charles Bucknam
Jack Delaney
Barry Gager
Chris Kennedy
Henry Giclas

A quorum was declared.

Also in attendance was:

Patsy Giclas, well owner from the Parker area
Geoff Withers, Secretary to the RWADC Board, Circuit Rider of Colorado

Disclosure of Conflicts

Director Bucknam asked if any Board member had a conflict of interest with any item on the Agenda. There were none.

Agenda Approval

The following change was proposed to the published Agenda:
Move the item Elect Board Officers from New Business to immediately after Approval of Minutes.

The Amendment was approved by a **motion (Gager/Delaney)**, which passed 5-0. The Amended Agenda was approved as amended by a **motion (Gager/Giclas)**, which passed 5-0.

Public Comments

There were none.

Approval of Minutes The minutes for the May 16, 2018 Business Meeting were reviewed, and amendments to the minutes were as follow were suggested:

- The phrase “which has been adjudicated” be removed from the description of Mr. Sutton’s and Mr. Jung’s well in the meeting attendance list
- The description of the grant application for a continuance of the Well Monitoring Program be changed to “which is expected to be approved” in the final phrase

The minutes and amendments were approved by a **motion (Giclas/Gager)**, which passed 5-0.

Election of Officers A **motion (Delaney/Kennedy)** was made to nominate Barry Gager Chairman, which passed by a vote of 5-0.

A **motion (Gager/Kennedy)** was made to nominate Charles Bucknam Vice Chairman, which passed by a vote of 5-0.

A **motion (Delaney/Bucknam)** was made to nominate Geoff Withers Secretary, which passed by a vote of 5-0.

A **motion (Bucknam/Giclas)** was made to nominate Jack Delaney Treasurer, which passed by a vote of 5-0.

Officer Reports

Chairman Director Gager reported that the Thunderbird Water and Sanitation District will be applying for a grant from Douglas County for a feasibility study of a pipeline from Dominion Water is still outstanding.

Vice Chairman Director Bucknam reported that Cottonwood WSD will be holding a second “experts meeting,” heading for a trial in October.

Secretary Mr. Withers had no report.

Treasurer The Board was provided the List of Claims, and Schedule of Revenues, Expenditures and Fund Balance for the period ending June 20, 2018. There were two Claims presented: \$956.43 from Colorado Circuit Rider, LLC for professional staff services; and \$223.00 from DP Media Networks, LLC for the display ad in Your Hub, advertising the May Well Owners’ Seminar. The invoice from US Geological Survey for \$16,584, which was not paid in May is still outstanding.

The Schedule of Cash Position showed a balance as of June 20, 2018 of \$12,260, before the current Claims are paid (The copy circulated at the meeting erroneously titles the Schedule as of April 18, 2018.).

There is a Receivable amount outstanding of \$16,584 from the Colorado Water Conservation Board, due as a reimbursement for the US Geological Survey paid in February.

The May 31, 2018 bank reconciliation was reviewed, showing a bank balance of \$11,318.00. The Treasurer's Report was accepted and Claims from Colorado Circuit Rider and DP Media Networks, LLC were paid with a **motion (Giclas/Gager)**, which passed by a vote of 5-0. The Claim from the US Geological Survey will be deferred until the July Board Business meeting, by which time it is hoped that the CWCB reimbursement is received and accounted for in the Schedule of Cash Position.

Old Business

Outreach to Well Owners

Director Kennedy reported that the Well Owners' Seminar on "Water Conservation and Rainwater Collection" was conducted on May 17, attended by 20 people. The ratings were mostly "very good" to "excellent."

Newsletter #7 is tentatively planned to be on "Water Conservation and Landscaping."

CWCB Well-Monitoring Program

Director Gager reported that he has been corresponding with Suzanne Paschke about the US Geological Survey's grant continuation from the Colorado Water Conservation Board. She reported that a grant would not be forthcoming from their Severance Tax Fund, but she will be exploring getting funds from the Metro Roundtable, an arm of the CWCB.

A data download from the wells in the monitoring network is expected this month.

Recruitment of Directors to Fill Vacancies

There have been no qualified volunteers identified for the vacant Board positions in Districts 3 and 4, Small Water System Provider #2, or the Douglas County at-Large Board positions.

RWADC.org

Director Kennedy reports that Scot Marion of Admirable Consulting has been hard at work on the new web site. The Network Solutions hosting is paid up until June 22, 2018. Director Gager said he would contact Network Solutions about paying on a month-to-month basis.

New Business:

Presentation

Directors Gager and Kennedy made a presentation to the Castle Rock Rotary Club on June 13, explaining to the group about the RWADC.

Colorado Circuit Rider Contract

The current contract with Colorado Circuit Rider, LLC requires a 30-day notice for termination. Mr. Withers explained some of the ideas that Sarah Shepherd, President of CCR, LLC has for continuing the relationship by modifying the terms of the contract to save the RWADC some money. Director Gager suggested that the Board have a meeting with Ms. Shepherd to discuss the matter, and Mr. Withers said he would have Ms. Shepherd get in touch with Director Gager to set something up.

Douglas County Referrals

Director Gager volunteered to assume the responsibility of being the contact person with Douglas County for development referrals from the Planning Department. This action was approved by a **motion (Bucknam/Gager)** by a vote of 5-0.

Current referrals include:

- ZR2017-022, 4949 N Hwy 67 Rezoning (Gager, 4/16) did not warrant any comments
- DR2018-001, sign standards for EMS also did receive any comment
- SB2018-004, Perry Park & Fox Farm Rd. - consists of two parcels (40 & 58 acres) upon which would be built a wild life recreation center. They currently have a well permitted and adjudicated for production of 35 gal/min rate.
- SB2018-005, DC Zoning Resolution is being worked on by Director Bucknam.
- SB2017-009 is being worked on by Director Kennedy.

Adjournment


Upon a **motion by Director Kennedy, with a second by Director Giclas**, the meeting was adjourned at 9:15 p.m. by a 5-0 vote.

The next regular meeting of the Rural Water Authority of Douglas County shall be held on

NOTE LOCATION

July 18, 2018 at the
Parker Library
The Loft
20105 East Mainstreet, Parker

Minutes approved on July 18, 2018



Geoff Withers, Secretary