

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
RURAL WATER AUTHORITY OF DOUGLAS COUNTY
HELD
October 28, 2015**

A regular meeting of the Board of Directors of the Rural Water Authority of Douglas County (RWADC) was held on October 28, 2015 at the Pegasus Restaurant, 313 Jerry St. Castle Rock, CO.

Call to Order Director Gager called the regular meeting to order at 7:20 p.m. and declared a quorum was present.

Attendance In attendance were Directors:
Ron Beane
Charles Bucknam
Barry Gager
Hank Giclas
Chris Kennedy

Excused: Commissioner Roger Partridge, by a **motion (Bucknam/Giclas)** approved by a vote of 5-0.

Also in attendance was:
Geoff Withers, RWADC Administrator, Circuit Rider of Colorado,

Disclosure of Conflicts Director Gager asked if any Board member had a conflict of interest with any item on the Agenda. Director Gager said that if his work as a petroleum geologist should create a conflict in discussions of oil and gas development applications, he would abstain from those discussions and actions, if any.

Approval of Agenda The Agenda was amended by adding (1) the minutes of the Executive Committee's September 30, 2015 meeting, and (2) a discussion of Board vacancies. The amendment was made and the amended agenda was approved all in one **motion (Bucknam/Beane)**, which was approved by a vote of 6-0.

Public Comments Director Giclas reported that he attended an HOA meeting in Windy Hills. He submitted a list of 10 residents who are interested in being on the mailing list. The Board agreed that they should be sent the September Newsletter with the discussion of Well Permits.

Approval of Minutes

The minutes of the Board meeting held on August 26, 2015 were considered. A **motion (Giclas/Bucknam)** to remove Director Beane's name from seconding a motion, since he was not in attendance, and approve the amended minutes of the August 26, 2015 meeting was made. Mr. Withers consulted his notes and agreed that the motion was actually seconded by Director Giclas, and apologized for the error. The motion passed unanimously.

The Board also reviewed the action took By the Executive Committee at their September 30, 2015 meeting, namely to designate a Budget Officer prior to the October 15 statutory deadline, who would prepare the 2016 Budget for the Board's consideration. The decision was formally approved by a **motion (Bucknam/Beane)**, which passed unanimously.

Officer Reports

Chairman Director Gager had no report.

Vice Chairman Director Bucknam reported that the Grandview Estates Rural Water Conservation District received an Annual Report from the USGS on their well-monitoring project, and that he would ask if it could be circulated publicly.

Secretary Director Kennedy had no Secretary report.

Treasurer Report - Claims & Financial Statements

The Board was provided the list of Claims and Financial Statements for the period ending September 23, 2015, that would have been presented at the Board meeting scheduled on that date had there been a quorum present. One claim was presented: \$988.01 from Colorado Circuit Rider, LLC (CCR) for professional staff services. The claim was approved by a **motion (Beane/Bucknam)** by a unanimous vote of 5-0.

The Board was provided the list of Claims and Financial Statements for the period ending October 28, 2015. Two claims were presented: \$1,080.05 from Colorado Circuit Rider, LLC (CCR) for professional staff services, and \$18.60 from Colorado Community Media for the publication of the Budget Hearing Notice. The claims were approved by a **motion (Beane/Bucknam)** unanimously.

Mr. Withers directed the Board's attention to the Schedule of Cash Position, noting that the fund balance of the Authority as of October 28, 2015 is presented as \$77,670, which includes the Claims paid this month.

The Treasurer's Report and Claims for October was accepted by a combined **motion (Bucknam/Giclas)**, which was approved unanimously.

Old Business

eMail Newsletters to Well Owners

It was decided to separate the topics of Water Rights from Adjudication, making them the next two topics to be discussed in emails, hopefully the first (Water Rights) by early November.

CWCB Well-Monitoring Program

The new water level measuring regime, approved under the terms of our contract with USGS, is now underway.

New Business:

Board Vacancies

There are still vacancies in the seats of Director Districts 2, 3 and 4. Although Board members have discussed serving with some residents, so far no one has stepped up.

Colorado Oil & Gas Conservation Commission Applications

The Governor's Blue Ribbon Panel's recommendations on revisions to the statutes and rules government exploration and production are being considered. More public hearing are expected.

No application in the Authority's Service Area have been received this month.

Douglas County Referrals

Director Bucknam reported missing the referral deadline for an application involving fishing camp cabins. _____

Adjournment

Upon a motion by Director Giclas, with a second by Director Bucknam, the meeting was adjourned at 8:40 p.m.

The next regular meeting of the Rural Water Authority of Douglas County shall be held at 7:00 on November 18, 2015 at the Phillip S, Miller Library, 100 S. Wilcox St., Castle Rock.

Minutes approved on November 18, 2015

Director C.L. Kennedy, Secretary