

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
RURAL WATER AUTHORITY OF DOUGLAS COUNTY
HELD
August 15, 2018**

A regular meeting of the Board of Directors of the Rural Water Authority of Douglas County (RWADC) was held on August 15, 2018 at the Douglas County Phillip S. Miller Building, Conference Rooms A & B, 100 Third St., Castle Rock CO.

Call to Order Director Gager called the regular meeting to order at 7:05 p.m.

Attendance In attendance were Directors:
Charles Bucknam
Jack Delaney
Barry Gager
Chris Kennedy

A quorum was declared.

Director Henry Giclas' absence was excused by a **Motion** (Bucknam/Delaney) that was **approved by a vote of 4-0**.

Also in attendance was:
Geoff Withers, Secretary to the RWADC Board, Circuit Rider of Colorado

Disclosure of Conflicts Director Gager asked if any Board member had a conflict of interest with any item on the Agenda. There were none.

Agenda Approval The posted Agenda was approved by a **motion (Bucknam/Kennedy)**, which **passed 4-0**.

Public Comments There were none.

Approval of Minutes The minutes for the July 18, 2018 Business Meeting were reviewed, and approved as drafted by a **motion (Bucknam/Delaney)**, which **passed 4-0**.

Officer Reports

Chairman Director Gager had no report.

Vice Chairman Director Bucknam had no report.

Secretary Mr. Withers reported that he mistakenly put Nov.21 on the list of approved meeting dates for 2018. The usual practice is to move the November meeting one week earlier than the regular date, due to the Thanksgiving holiday. He asked that the November meeting date be moved to November 14. A **Motion (Gager/Bucknam)** was made to that effect, which **passed with a vote of 4-0**

Treasurer The Board was provided the List of Claims, and Schedule of Revenues, Expenditures and Fund Balance for the period ending August 15, 2018. There was one Claim presented: \$722.24 from Colorado Circuit Rider, LLC for professional staff services; a Claim of \$16,582 from US Geological Survey for well monitoring services is still outstanding from that agency's May invoice.

The Schedule of Cash Position showed a balance as of August 15, 2018 of \$25,102.24, after all current Claims are paid.

The June 20, 2018 bank reconciliation was reviewed, showing a bank balance of \$25,824.48. The Treasurer's Report was accepted and Claims from Colorado Circuit Rider and the Claim from the US Geological Survey May 30 Invoice were paid with a **motion (Bucknam/Delaney)**, which **passed by a vote of 4-0**.

Old Business

Outreach to Well Owners

Director Kennedy reported that she and Scot are working on the new web site, so she has not been able to do much on Outreach, such as the new approach to newsletter that she and Sarah Shepherd have discussed.

CWCB Well-Monitoring Program

Director Gager reported that Brian at the CO Water Conservation Board is looking into extending the grant contract for one more year. He also reported that he has talked to an administrator in Elbert County about their CWCB grant for a similar program.

Recruitment of Directors to Fill Vacancies

Directors Kennedy sent an email to Tricia Bernhardt, inquiring if she would be willing to serve on the RWADC Board in the At-Large position.

There have been no qualified volunteers identified for the vacant Board positions in Districts #3 or #4, or Small Water System Provider #2.

RWADC.org

Director Kennedy reports that she and Scot are working on the new web site, and they hope to have it online by next month.

New Business:

Colorado Circuit Rider Contract

After considerable discussion, the Board decided to accept Sarah Shepherd's "Proposal for Authority Services July-December 31, 2018, which she submitted on behalf of Circuit Rider of Colorado, LLC, with one change: the Minutes preparation and web posting when final would continue to be done by CRC, LLC under their Work Plan, and the date of the Proposal would have to be changed. The Board will do distribution of the minutes with the Board packet, and the printing of the minutes and other items in the Board packet. Mr. Withers was assigned to report this information to Ms. Shepherd.

Douglas County Referrals

- No Douglas County Referrals were discussed.

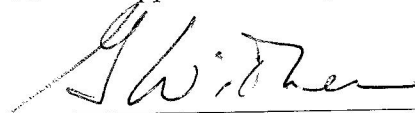
Adjournment

Upon a **motion by Director Bucknam, with a second by Director Delaney**, the meeting was adjourned at 9:05 p.m. by a 4-0 vote.

The next regular meeting of the Rural Water Authority of Douglas County shall be held on

September 19, 2018 at the
Douglas County Phillip S. Miller Building
Conference Rooms A & B
100 Third St., Castle Rock CO

Minutes approved on September 19, 2018



Geoff Withers, Secretary