

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
RURAL WATER AUTHORITY OF DOUGLAS COUNTY
HELD
January 18, 2017**

A regular meeting of the Board of Directors of the Rural Water Authority of Douglas County (RWADC) was held on January 18, 2017, at the Douglas County Miller Building, 100 Third St., Castle Rock.

Call to Order Director Gager called the regular meeting to order at 7:15 p.m.

Attendance In attendance were Directors:
Charles Bucknam
Troy Carmann
Hank Giclas
Chris Kennedy

Directors Delaney and Gager are unavoidably absent, and asked to be excused. They were excused by a **motion (Giclas/Kennedy)**, which passed by a vote of 4-0.

A quorum was declared.

Also in attendance were:
Geoff Withers, RWADC Administrator, Circuit Rider of Colorado
Grant Carmann, resident of Surrey Ridge

Disclosure of Conflicts There were none.

Approval of Agenda The Agenda was amended by adding “2017 Board Election” to the Agenda as an item under New Business; and add “US2017-002, v6055 Petersen Rd. (Delaney, 2/2); SB2016-056 – 1433 Lake Gulch Rd. (Kennedy, 2/7); and SB2016-081, Ponderosa East, filing 2, 8th Amendment (Bucknam, 2/7)” to “Douglas County Referrals” under New Business. The Agenda was approved as amended by a **motion (Giclas/Kennedy)**, which passed 4-0.

Public Comments There were no public comments.

Approval of The minutes for the November 19, 2016 Budget Hearing were

Minutes

reviewed and approval was made by a **motion (Carmann/Giclas)**, which passed 4-0.

The minutes for the November 19, 2016 Business Meeting were reviewed and approval was made by a **motion (Kennedy/Carmann)**, which passed 4-0.

Officer Reports

Chairman There was no report.

Vice Chairman Director Bucknam reported that the Grandview Estates Rural Water Conservation District is still struggling with ACWWA regarding their water quality monitoring results in the Chambers Reservoir.

Secretary Director Kennedy reported that Newsletter #4 has shown her that another Well Owner Workshop may be appropriate on well contamination, perhaps at the May Annual Meeting. More on this later in the Agenda

Treasurer The Board was provided the list of Claims and Financial Statements for the period ending January 17, 2017. There was an outstanding claim from December of \$1,124.04 from Colorado Circuit Rider, LLC for professional staff services. Two January claims were presented: \$525.85 from Colorado Circuit Rider, LLC for professional staff services, and \$289.88. from the Special District Association of Colorado fro 2017 dues.

The January 17, 2017, Schedule of Cash Position showed a General Fund Balance of \$56,768. It was noted that the Authority still owes a payable amount of \$1,460 to the Colorado Water Conservation Board, deriving from their overpayment of the reimbursement for the Authority's last invoice from the USGS in February. This would decrease the net available fund balance to \$55,308, which includes the Claim paid this month. The December 31 bank reconciliation was reviewed.

The Treasurer's Report was accepted and the three claims paid with a **motion (Bucknam/Giclas)**, passed by a vote of 4-0.

Old Business

2017 Board Meetings The Board approved a list of meeting dates for 2017, which are:

January 17	February 15	March 15	April 19
May 17	June 21	July 19	August 16
September 20	October 18	November 15	

All 2017 meeting will be held at Conference Rooms A & B of the Douglas County Miller Administration Building at 100 E. 3rd St., Castle Rock, CO.

Outreach

A discussion of a draft of Well Owners Newsletter #4 on Well Contamination was short, due to the work done by Director Kennedy. A few suggestions were made, and she will send out a revised draft for review, in the hope that it can be released before Feb. 1. She also noted that this is perhaps the most complex subject attempted in a newsletter so far, and that perhaps the subject of well contamination would be a good topic for a speaker at the Annual Meeting on May 6. A **motion** to approve the newsletter as drafted, with a few minor changes, (**Giclas/Carmann**) passed 4-0.

CWCB Well-Monitoring Program

The written Report made to the Colorado Water Conservation Board from Director Gager was discussed. Further discussion will be postponed until the Feb. 15 Board meeting, when he is present. *[NOTE: the topic was presented on the Agenda for a Special Board Meeting on Feb. 1, and will be included in the minutes for that meeting.]*

Creation Agreement

The Board of County Commissioners' withdrawal from the Creation Agreement (CA) will be effective on Feb. 2, 2017. A discussion of proposed revisions to the CA will be continued at a Special Board Meeting on Feb 1; further discussion will be postponed until that meeting. Director Bucknam will inform the Board of the time and place of that meeting, and Mr. Withers will properly post notice.

Recruitment of Directors to Fill Vacancies

This Agenda item was postponed until next month.

New Business:

2017 Board Elections The Board appointed Sarah E.E. Shepherd as Designated Election Official for the Rural Water Authority of Douglas County's 2017 Election by a **motion (Giclas/Carmann)** and vote of 4-0.

The Board approved the Resolution to Hold the 2017 Election on May 6, 2017 at the Douglas County Library by a **motion (Giclas/Kennedy)** which passed 4-0.

Board seats up for election: SWSP Director #3 – vacant, District Directors #1 – Director Giclas. Parker (4 years), #2 – Director Delaney, Franktown (2 years), #3 – vacant (2 years) #4 – Director Carmann, Northwest Douglas County (4 years), #5 Director

Kennedy, Southwest Douglas County (4 years), SWSP #1 – Director Bucknam, Grand View Estates. Nomination Forms were distributed, as well as a memo from Sarah Shepherd, briefly explaining the nomination process.

Douglas County Referrals

The following referrals have been received, with assignment and due date:

- US2017-002, v6055 Petersen Rd. (Delaney, 2/2)
- SB2016-056 – 1433 Lake Gulch Rd. (Kennedy, 2/7)
- SB2016-081, Ponderosa East, filing 2, 8th Amendment (Bucknam, 2/7)

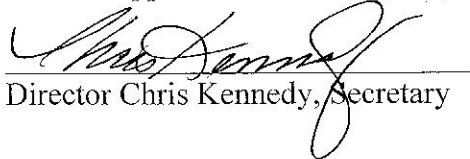
All referrals are being worked on by their respective assigned director.

Adjournment

Upon a **motion by Director Giclas, with a second by Director Kennedy**, the meeting was adjourned at 9:00 p.m. by a 4-0 vote.

The next regular meeting of the Rural Water Authority of Douglas County shall be held on February 15, 2017 at the Douglas County Phillip S. Miller Building, Conference Rooms A & B, 100 Third St., Castle Rock, CO at 7:00 p.m.

Minutes approved on February 15, 2017


Director Chris Kennedy, Secretary